

**YELLOWSTONE COUNTY, MONTANA
EOE**

POSITION ANNOUNCEMENT

*Yellowstone County encourages applications from diverse candidates
and candidates who support diversity.*

Title: Temporary, Part-time Concession / Catering / Box Office Workers
Department: MetraPark
Union Status: Non-union
Hours: Varies – Work is performed at MetraPark – hours vary depending on events
May work evenings/nights, weekends and holidays
Salary: \$9.00 per hour
FLSA: Non-Exempt, Temporary Worker – Not eligible for benefits

**ACCEPTING APPLICATIONS AT METRAPARK
IMMEDIATE NEED OF WORKERS**

FUNCTION:

Temporary, part-time worker that provides quick, friendly, and accurate guest service. Prepares quality food products in accordance with safe food standards set by MetraPark and the Riverstone Health Department; Good personal hygiene is mandatory; Maintains an organized, sanitary working environment; Requires a flexible work schedule, as hours will be event driven; Work hours may include some evening/night, weekend or holiday shifts; Function as a member of a team to achieve the goals and standards of the Food Services Department or Box Office. Box Office and Food Service employees must have cash/credit card handling experience. Must be bondable.

REQUIRED:

- Previous experience in food preparation, cash handling and or guest service is helpful.

CHALLENGES OF THE POSITION:

Physical, Mental and Environmental Demands:

- **Will be working in a fast paced environment with time constraints;**
- Must be able to effectively communicate with guests;
- Must be able to walk and stand for extended periods of time;
- Must be able to perform lifting (up to 50 lb.);
- Must be available to work a variety of shifts, including nights, weekends, and holidays;

DEFINITION of “TEMPORARY, PART-TIME EMPLOYEE (TPE):

- TPEs do not earn benefits such as paid vacation, or paid sick time, health insurance, etc.;
- TPEs do not acquire any seniority;
- TPEs may be asked to work on short notice;
- TPEs are not guaranteed any number of hours or work days;
- TPEs scheduling is determined by availability and previous work performance.

TO APPLY:

Submit the following information:

- 1. MetraPark Temporary Employment Application Form**
- 2. Resume (optional)**
- 3. Names, addresses and phone numbers of three employment-related references**

To: MetraPark, PO Box 2514, Billings, MT 59103 or to Montana Job Service, 2121 Rosebud Drive, Billings, MT or drop off applications at MetraPark, 308 6th Avenue North.

Download MetraPark Temporary Employment Application at www.co.yellowstone.mt.gov

Applicants who require special accommodation due to disability should contact the Human Resources Office at 256-2463. Incomplete or unsigned applications will not be considered.