YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT
Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

YELLOWSTONE COUNTY HUMAN RESOURCES

Name: Jann Goodell

Effective Date: ~~1-19-21~~ (1-16-21) DV

Current Title: Box office Mgr

Gr. H Salary $ 32.92 pr

Title Change: Box office Asst Mgr

Gr: ~~H~~ (E) DV Salary $ 32.92 pr

Check as Applicable:

Regular Full Time:	___	New Hire:	___
Regular Part Time:	___	Rehire:	___
Temp Full Time:	___		
Temp Part Time:	___	Termination:	___
Seasonal Hire:	___	Promotion:	___
Replaces position Name_____	___	Transfer:	___
New Budgeted Position	___	Demotion:	___
Other:	___	Reclassification:	___

Funding: 5810 - 556 - 460442 - 111 Percent 100 New Account ___

_____ - _____ - _____ - _____ Percent ____ Split Account ___

Bill Dickson — Elected Official/Department Head

1-13-21 — Date

Section 2

Human Resources:

Note: documentation in personnel file.

D Wagner 1-15-21

Director Date

Finance:

Note: _____

Kevin Bryan 1/15/21

Director Date

H.R. Comments:

salary will stay the same.

Date entered in payroll _____

Clerk & Recorder - original
Human Resources – canary
Auditor – pink
Department - goldenrod

Commissioner's Action

	Approve	Disapprove
Chair	___	___
Member	___	___
Member	___	___

revised 02/13