



# Yellowstone County

## Request to Expend

This form is to be completed for all Capital outlay requests ( a single item costing \$1500.00 or more or a useful life of at least one year). Please attach all pertinent paperwork with price quotes, if available, and forward to the Purchasing Department with a completed Requisition. The Account Code numbers, and budget balance lines must be completed by the requesting Department. Please use the most recent budget report to obtain this information. This will be verified by the Purchasing Department. If the item(s) to be purchased are over the budgeted amount or were not budgeted, Commissioner approval is required prior to placing the order.

### Item(s) Requested:

American Security Cabinets Ballot Drop Model 710 SS (2)

Cost: 4,683.00

Other Costs: \_\_\_\_\_

Less Trade-in / Discount \_\_\_\_\_

Net Cost of Request 4,683.00

### Explanation of Purchase

CTCL Grant funds purchase of election equipment for 2020 General Election. Large heavy duty ballot deposit boxes are needed for the County Courthouse and MT Pavilion at Metra Park. Current boxes are small and mobile with few security features.

### Budget Information

Account Numbers: 940

Budget Balance: 0

Is this a budgeted item? No

Finance Note:

### COMMISSIONER ACTION

Approved: YES \_\_\_ NO \_\_\_

Tabled: \_\_\_\_\_

Date: \_\_\_\_\_

Votes: YES NO

Chairperson \_\_\_\_\_

Member \_\_\_\_\_

Member \_\_\_\_\_

Purchasing Agent

Date

## your Summary

Quote #: QUO1659

Expires	Exp. Close	Project	Partner	Shipping Method
11/5/2020	10/31/2020			

Quantity	Item	Rate	Amount
2	BAL-710-SS-OHC-PCT-C Ballot 710 SS Exterior on Casters American Ballot Drop Model 710 Stainless Steel One-Hand-Chute On Caster with a Plastic Collection Tote.		
2	BAL-710-SS-OHC-C Kiosk Model 710 SS One-Hand-Chute Kiosk on Casters American Security Cabinets Model 710 Stainless Steel One-Hand-Chute On Casters.	\$1,877.00	\$3,754.00
2	M710-SC-PCT M710 Plastic Collection Tote Plastic Collection Tote	\$50.00	\$100.00
2	BAL-S-710-F-Patriot Ballot 710 Full Patriot Theme Set of Patriot Themed Custom Printed Matte Graphics with "Your County" as specified.	\$0.00	\$0.00
2	EXPEDITED SERVICE-2 EXPEDITED SERVICE \$1500 - \$2999 Expedited Service	\$189.00	\$378.00
1	Freight W/Lift-Gate Freight with Lift-Gate Service	\$451.00	\$451.00
			\$4,683.00

<b>Subtotal</b>	\$4,683.00
<b>Shipping Cost</b>	\$0.00
<b>Tax Total (%)</b>	\$0.00
<b>Total</b>	\$4,683.00