Yellowstone County Commissioners
RECEIVED
JUN 09 2020

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT
Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Andrea Slaugh
Effective Date: 6/16/2020
Current Title: Motor Vehicle Clerk
Gr. C
Salary $ 13.41/hr
Title Change: _____
Gr. ____
Salary $ _____

Check as Applicable:

Regular Full Time:	X	New Hire:	X
Regular Part Time:		Rehire:	
Temp Full Time:			
Temp Part Time:		Termination:	
Seasonal Hire:		Promotion:	
Replaces position Name Carissa Keithly	X	Transfer:	
New Budgeted Position		Demotion:	
Other:		Reclassification:	

Funding: 1000 - 113 - 410540 - 111 Percent 100% New Account ___
____ - ____ - _____ - _____ Percent ____ Split Account ___

Elected Official/Department Head
Date 6/8/2020

Section 2

Human Resources:
Note: K+S Followed AM
Director 6-9-20 Date

Finance:
Note: _____
Director 6.9.2020 Date

H.R. Comments:

Date entered in payroll _____

Clerk & Recorder - original
Human Resources – canary
Auditor – pink
Department - goldenrod

Commissioner's Action

	Approve	Disapprove
Chair	____	____
Member	____	____
Member	____	____

revised 02/13

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PERSONNEL ACTION REPORT
Section 1

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Name: Aileen Denny
Effective Date: 6/9/2020
Current Title: Motor Vehicle Clerk
Gr. C
Salary $ 13.41/hr
Title Change: _____
Gr. ____
Salary $ _____

Check as Applicable:

Regular Full Time:	X	New Hire:	X
Regular Part Time:	___		
		Rehire:	___
Temp Full Time:	___		
Temp Part Time:	___	Termination:	___
Seasonal Hire:	___	Promotion:	___
Replaces position Name Heather D. Belk	X	Transfer:	___
New Budgeted Position	___	Demotion:	___
Other:	___	Reclassification:	___

Funding: 1000 - 113 - 410540 - 111 Percent 100% New Account ___
_____ - _____ - _____ - _____ Percent ____ Split Account ___

Elected Official/Department Head
6/8/2020
Date

Section 2

Human Resources:
Note: RFS followed HM
Director 6-9-20 Date

Finance:
Note: _____
Director 6.9.2020 Date

H.R. Comments:

Date entered in payroll _____

Commissioner's Action

	Approve	Disapprove
Chair	___	___
Member	___	___
Member	___	___

Clerk & Recorder - original
Human Resources – canary
Auditor – pink
Department - goldenrod

revised 02/13