Yellowstone County Commissioners
RECEIVED
APR 15 2020

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT
Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

---

Name: SILVESAN, ANJA

Effective Date: 5/1/2020

Current Title: Booking Clerk / FTO

Gr. B Salary $ 18.91/HR

Title Change: Admin Coordinator

Gr. E Salary $ 20.77/HR

Check as Applicable:

Regular Full Time:	X	New Hire:	
Regular Part Time:		Rehire:	
Temp Full Time:			
Temp Part Time:		Termination:	
Seasonal Hire:		Promotion:	
Replaces position	XX	Transfer:	XX
Name BIONDICH, E			
New Budgeted Position		Demotion:	
Other:		Reclassification:	

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account ___

___ - ___ - ___ - ___ Percent ___ Split Account ___

Elected Official/Department Head

4/10/2020
Date

Section 2

Human Resources:

Note: RAS followed

Director Date 4-14-20

H.R. Comments:

Date entered in payroll _____

Clerk & Recorder - original
Human Resources – canary
Auditor – pink
Department - goldenrod

Finance:

Note:

Director Date 4.15.2020

Commissioner's Action

	Approve	Disapprove
Chair		
Member		
Member		

revised 02/13

Yellowstone County Commissioners
RECEIVED

APR 15 2020

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT
Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

---

Name: David Porter Effective Date: 4/22/2020

Current Title: Counselor Supervisor Gr. ____ Salary $ 27.72

Title Change: _____ Gr. ____ Salary $ _____

Check as Applicable:

Regular Full Time:	✓	New Hire:	___
Regular Part Time:	___	Rehire:	___
Temp Full Time:	___		
Temp Part Time:	___	Termination:	✓
Seasonal Hire:	___	Promotion:	___
Replaces position Name_____	___	Transfer:	___
New Budgeted Position	___	Demotion:	___
Other:	___	Reclassification:	___

Funding: 2399 - 235 - 42050 - 111 Percent 100% New Account ___
____ - ____ - _____ - _____ Percent ____ Split Account ___

Tom Kelly 4/13/2020
Elected Official/Department Head Date

Section 2

Human Resources:

Note: _____

[signature] 4-14-20
Director Date

Finance:

Note: _____

[signature] 4.15.2020
Director Date

H.R. Comments:

_____

_____

Date entered in payroll _____

Clerk & Recorder - original
Human Resources – canary
Auditor – pink
Department - goldenrod

Commissioner's Action

	Approve	Disapprove
Chair	___	___
Member	[signature]	___
Member	[signature]	___

revised 02/13