

PROCEDURE TO MODIFY AD-HOC COMMITTEE RURAL SPECIAL IMPROVEMENT DISTRICT (RSID)

The Board of County Commissioners is authorized and empowered to order and create special improvement districts whenever the public interest or convenience may require. The Montana Code allows this, and the code section is further explained below in this document.

There are two (2) types of RSID's. The first type is a construction RSID which entails the sale of municipal bonds for the payment of construction improvements. The bonds are paid off over time with revenue from assessments on the benefited properties. The second type is a maintenance RSID. This RSID is for the perpetual (ongoing) maintenance of improvements built by either private contract or by a construction RSID.

Please call the Public Works Office at (406) 256-2735 for further information.

PETITION PROCEDURE TO CREATE A RURAL SPECIAL IMPROVEMENT DISTRICT (RSID) UNDER SECTION 7-12-2101 M.C.A.

GENERAL: The Board of County Commissioners is authorized and empowered to order and create special improvement districts whenever the public interest or convenience may require (7-12-2102 M.C.A.). The purpose of a Rural Special Improvement District is to provide funding for improvements and maintenance of pre-existing improvements including, but not limited to streets (avenues, highways, lanes, alleys, crossings or intersections, courts, and places which have been dedicated and accepted according to the law or in common and undisputed use by the public for a period of not less than 5 years next preceding), ditches, bridges, culverts, curbs, gutters, sewers, and waterworks. A Petition to Create a Rural Special Improvement District must have the consent of at least 60% of the land owners located in the proposed District.

1. Obtain necessary forms from the Yellowstone County Public Works Department located in Room 312 of the County Courthouse. Read the procedure carefully. If you have any questions or need clarification about the procedure, please contact the Public Works Department at (406) 256-2735. Incomplete or inaccurate forms will cause delays in the process.
2. Provide recommendations for property owners to serve on an Ad Hoc Committee for the proposed Rural Special Improvement District (Section E). *An Ad Hoc Committee is made up of property owners within the district that make recommendations on matters related to the Rural Special Improvement District expenditures to all the property owners within the district and to the Board of County Commissioners.*
3. Submit the completed forms and all necessary attachments to the Yellowstone County Public Works Department. This can be done by mail, fax, or e-mail.
Mail to Yellowstone County Public Works, PO Box 35024, Billings, MT 59107
Fax to (406) 254-7946
E-mail to pubworks@co.yellowstone.mt.gov

PETITION TO ESTABLISH A RURAL SPECIAL IMPROVEMENT DISTRICT (RSID)

RSID No. _____

**SECTION E
PROPOSED RURAL SPECIAL IMPROVEMENT DISTRICT
RECOMMENDATIONS FOR AD HOC COMMITTEE**

NAME	TELEPHONE NUMBER / e-mail
1. _____ (Chairman) Printed Name	_____
_____ Signature	_____ email address
2. _____ Printed Name	_____
_____ Signature	_____ email address
3. _____ Printed Name	_____
_____ Signature	_____ email address
4. _____ Printed Name	_____
_____ Signature	_____ email address
5. _____ Printed Name	_____
_____ Signature	_____ email address