



Yellowstone County Clerk of Court

OCTOBER 22, 2014

VOLUME 1, NUMBER 2

Happy Autumn from the Clerk of Court Office!



In this issue I would like to welcome aboard 2 new staff members, Angela Penninger and Edward “Ted” Robey. Angela will be heading up our Jury Service and Ted will be taking over the Marriage License and Research department.

At the same time we say goodbye to Kathy Stearns. Kathy worked with Yellowstone County for 7 years. Kathy retired on September 19, 2014. We want to thank her for her dedication to customer service.

My staff and I would like to welcome aboard our new Judge Michael G. Moses. Judge Moses has stepped in to replace former District Court Judge Susan P. Watters. Judge Watters was appointed to the Federal Judgeship in 2013. Everyone in the Clerk of Court office looks forward to working with Judge Moses in the years to come. We would also like to welcome aboard Judge Moses’ Judicial Assistant Deanne Breshears. As a former Deputy Clerk she already understands the workings of the Clerk of Court office and we are very excited to work together with her again.

The Clerk’s office has been working diligently on keeping up with our ever increasing workload. In 2013 we filed 1045 criminal cases in Yellowstone County which were increased by 271 cases from the year before. We are on track to file close to that same amount with 859 criminal cases already filed by October 22, 2014. To help us meet the needs of the public, the Board of County Commissioners approved 2 additional staff for our office. We have hired one and will be looking to hire the second in the next few months. Additionally we have temporarily appointed 2 of our staff, Heather Britton and Audrey Degele to assist in cross-training our staff in an effort to create an even more efficient office.

As always my team is committed to providing the most effective and efficient service to the residents of Yellowstone County. Your feedback is always welcome.

Kristie L. Boelter

Welcome

Deputy Clerks
Ted Robey and
Angela Penninger

Judge Michael Moses
and Judicial Assistant
to Judge Moses, Deanne
Breshears

Thank you to the
Board of County
Commissioners
for the approval
of 2 additional
district court
staff

I WOULD LIKE TO
HEAR FROM YOU!

For comments,
please email me
by clicking here



Yellowstone County Bailiffs are instrumental to trials.

Do we need to file on bond paper?

We love our Court Bailiffs

Our bailiffs have important responsibilities in regard to the jury. It is their priority to meet the needs of our jurors. They are instrumental in executing a smooth voire dire process. The bailiffs also prevent contact between jurors and members of the public in order to limit the possibility of interference with the jury. Bailiffs also remain alert to security threats which might involve the jury, especially in trials where juror intimidation is a concern. We want to thank the Yellowstone County Bailiffs for their dedication and hard work!

Wayne Berry
Gordon Gooselaw
Melanie Barman
Wayne Zinne
Perry Hallford

Claire Webber
Greg Simpson
Sheryl Wutzke
Keryl Hallford
Linda Lange (in training)

ATTORNEYS CORNER



On more than one occasion I have received the question, “Do we need to file on bond paper?” Unless there is a hidden statute that I can’t find, no you do not need to file your documents on bond. According to Montana Uniform District Court Rules, Rule 1 (5) - Form of papers Presented for Filing. “Only on standard quality opaque, unglazed, recycled paper, 8 1/2” x 11” in size.” So there you have it. No bond.

While we are on the subject of filing papers with the court, I would like to send out a friendly reminder that the documents also need to be printed one side only according to Rule 1 (6) of the Uniform District Court Rules. This is for scanning and microfilming purposes.

Yellowstone County Quick Fact

2014 year to date 6666 cases have been filed in District Court.

2014

AT THE BEGINNING OF 2014 WE SET THREE GOALS FOR OUR OFFICE.

UPDATE:

- ❖ **Improve website.** *This will be an ongoing task as technology improves and our procedures change; however, we have been successful at updating the clerk of court pages on the website.*
- ❖ **Improve jury service.** *We have created a survey and are getting feedback from jurors who have served in our courts. From the feedback so far we have revamped our summons to be more friendly and informative. We will be working on better ways of educating those who are summoned in hopes of making jury service less intimidating.*
- ❖ **Update computer system.** *Our computers are completely updated*

Clerks Team

Clerk's Office Email Reference Guide:

Jury Duty



Record Searches



Case Filings



Fines and Fees



General Questions



Supervisors	Main Responsibilities
<i>Robyn Schierholt</i>	Training Management/Probate
<i>Victoria Trudeau</i>	Personnel/Courtroom Management/ Supreme Court Civil Appeals
Deputy Clerk	What They Do
<i>Maggie Brinkman</i>	DN (all Judges)/Criminal Files (Gustafson)
<i>Heather Britton</i>	Courtroom/Civil Files (Knisely)/Trainer
<i>Darryll Broadbrooks</i>	Civil Files (Moses)
<i>Wendy Eaton</i>	Criminal Files (Fagg)
<i>Audrey Degele</i>	Criminal Judgments/Criminal Files (Knisely)/Trainer/ Criminal Appeals
<i>Kristin Goets</i>	Bookkeeper/Payroll Technician
<i>Dana Hilario</i>	File Clerk (Civil and Criminal)
<i>Mikelle Joki</i>	Courtroom/Criminal Files (Moses)
<i>Lorae Miranda</i>	Civil Courtroom/Civil Files (Fagg)
<i>Angela Penninger</i>	Jury/Mail
<i>Kim Paxinos</i>	Civil Files (Todd)
<i>Kathy Petersen</i>	Civil Files (Baugh)
<i>Marilyn Reed</i>	Courtroom/Criminal Files (Baugh)
<i>Katy Ries</i>	Courtroom/Criminal Files (Todd)/ Lower Court Civil Appeals
<i>Edward "Jed" Robey</i>	Marriage License/Research/Files
<i>Jim Symonds</i>	Courtroom Civil/Files (Gustafson)