

The new Yellowstone County Clerk & Recorder Document Search is now available.

To help you get started, here are a few tips:

To view document information (no images):

- Read and acknowledge the disclaimer on the main page of the search
- On the next page, click on "Public Login"
- Use the Document Search form to find the document you need
- Click on the correct record in the list to open the document details

To purchase individual document copies (\$2 for the first page, \$0.25 each additional page):

- Read and acknowledge the disclaimer on the main page of the search
- On the next page, click on "New Registered User" under the login form, and fill out the information required.
- Accept the Terms of Service on the next page
- Use the Document Search form to find the document you need
- Click on the correct record in the list to open the document details
- Click on "Preview This Document" in the left sidebar
- Click "Add to Cart" at the bottom of the page
- Either click "Checkout" to purchase that document, or search again to add more documents to your cart

To view document information and images with a current subscription:

- Read and acknowledge the disclaimer on the main page of the search
- On the next page, enter the same username you had with the old system and "Password" for the password.
- Choose a new password for your account
- Use the search form to find your documents
- Click on "View Attachment" under "Document Images" in the left sidebar

**Please note – all users for a single business will use the same login and password. The username will be the first one assigned through your state account. If you have difficulties logging in, please email Jeff Martin.*

To set up a new subscription account (\$100 yearly – unlimited):

- Read and acknowledge the disclaimer on the main page of the search
- On the next page, click on "New Registered User" under the login form, and fill out the information required.
- Accept the Terms of Service on the next page

- At the top of the page in the menu bar, hover the mouse over the "Shopping" button (or click the down arrow)
- Choose "Buy Subscription" from the menu, and click on "Buy Now"
- Check out
- Use the search form to find your documents
- Click on "View Attachment" under "Document Images" in the left sidebar