

MINUTES – MARCH 8, 2018

<u>QTRLY FINANCIAL REPORT</u>	NO WITHDRAWALS / NO DEPOSITS IN THIS REPORTING PERIOD - JULY 1, 2017 THRU 10/31/2017: ENDING BALANCE: \$27,248.44
<u>COMMITTEE REPORTS</u>	
<u>EXERCISE DESIGN [CHARLIE HANSON]</u>	
<u>BILLINGS MT</u>	<p><u>PREPARING COMMUNITIES FOR A COMPLEX COORDINATED ATTACK LO912</u> – Billings MT March 26-30 2018 - Billings, MT - Northern Hotel. POC: Jason Lyon, (406) 670-9325 – lyonJ@ci.billings.mt.us</p> <p><u>REGISTRATION IS NOW OPEN:</u> On behalf of the City of Billings Fire Department, you have been identified as an agency representative and/or member of the planning team for <u>BILLINGS, MT INTEGRATED EMERGENCY MANAGEMENT COURSE (IEMC): PREPARING COMMUNITIES FOR A COMPLEX COORDINATED ATTACK.</u></p> <p>This four-day workshop will be held on <u>Tuesday, March 27, 2018, through Friday, March 30, 2018</u>, at the Northern Hotel, 19 N Broadway, Billings, MT 59101.</p> <p><u>REGISTRATION PROCESS</u> Please find the formal invitation attached, which contains instructions for registration and additional information concerning the content and purpose of the workshop. Please distribute this invitation to individuals you have identified to participate in the workshop as early as possible. Registration opens today and remains open through <u>March 12, 2018</u>. Space is limited and not all invitees are guaranteed a seat in the workshop.</p> <p>https://pretoolkit.fema.gov/web/iemc-billings-mt/registration</p> <p>When participants register, they will receive an email confirming receipt of their information. The registration list is forwarded to the City of Billings Fire Department for approval and once approved, the participant will receive a second email confirming acceptance. Final instructions for participants will be sent out to all approved registrants approximately one week prior to conduct.</p> <p>If you have questions about who from your agency should attend, please reach out to Jason Lyon at lyonJ@ci.billings.mt.us).</p>
<u>OTHER EXERCISES</u>	
<u>FORT BENTON</u>	<u>Communications Unit Exercise</u> April 15-18, 2018 - Helena and Fort Benton Dispatch Centers - POC- TBA
<u>BILLINGS</u>	BSNF oil train exercise still want to do that – perhaps in the spring.
<u>LAUREL</u>	Laurel school transportation coordinator – school bus vs. training exercise – planning stages.
<u>MUSSELSHELL COUNTY</u>	Musselshell County training is on hold pending appointment of a new DES Coordinator.
<u>GRANTS SUB-COMMITTEE [DIANNE LEHM]</u>	
	BLM grant not very active at this point. EMPC grant open. Pre-disaster mitigation plan being review by legal

<u>CAER / CITIZENS CORP COUNCIL SUB-COMMITTEE [PAM SANDERSON, CHAIR]</u>	
	Sub-committee report pending.
	Reviewing 2017 activities and looking towards 2018 activities.
<u>HMAG: HEALTH & MEDICAL ADVISORY GROUP [SHAWN HINES, CHAIR]</u>	
	Meeting dates have been changed to 3 rd Friday of the month. – Jan, Mar, May, Jul, Sept, Nov @ 10:00 a.m. Chem pak has been moved and is now housed and secured by the Billings Fire Department's HazMat Team. Dial 9-1-1 to activate. Disaster Medical Plan Opioid drug interaction issues. A small sub-committee may be formed to more fully consider an active plan for this issue.
<u>CONFERENCE SUB-COMMITTEE [DIANNE LEHM & CHARLIE HANSON, CO-CHAIRS]</u>	
	Next conference: April 4, 2018. First Interstate Bank Ops Center. Registration is not yet open.
<u>CRISIS COMMUNICATIONS SUB-COMMITTEE / P.I.O.'S [CHAIR, TBD]</u>	
	Pending.
<u>COMMUNICATIONS SUB-COMMITTEE [JASON MAHONEY, CHAIR]</u>	
	Annual report is pending.
	An email will be sent out regarding future meeting dates, times, location.
<u>TRAINING SUB-COMMITTEE [GREG NEIL, CHAIR]</u>	
<u>RIVERSTONE HEALTH</u>	<u>Exercise @ RiverStone Health.</u> Wants the LEPC to pay half of the lunch. [Bikle, Sanderson, Mahoney] approved. RiverStone will send an invoice to Brad, Ystn County DES to pay.
<u>MAR 6-8 HELENA, MT</u>	<u>2018 Montana Water Summit: Water in a Changing West</u> March 6-8, 2018 - Helena- Location TBA - Full agenda and registration coming soon POC- Ann Schwend aschwend@mt.gov or Sara Meloy smeloy@mt.gov
<u>BILLINGS</u>	<u>Preparedness 2018 Conference</u> April 4, 2018 10:00-15:30 First Interstate Bank Operations Center- Billings POC- Jennifer Staton 406-651-6443 or Jennifer.sta@riverstonehealth.org
<u>GREAT FALLS</u>	<u>CERT Training</u> April 25-27, 2018 Cascade County DES Facility, Great Falls POC- Dena Burnham Johnson (406) 899-7995 or denadbj@aol.com
<u>BOZEMAN</u>	<u>11th Biennial CISM International Crisis Response Coordinator's Conference</u> Hosted by the Gallatin County CISM Team May 23-24, 2018 The Element Hotel, Bozeman POC- Travis Munter 406-582-2006 or tmunter@bozeman.net
<u>NEW BUSINESS</u>	
<u>LTR OF SUPPORT</u>	Bomb Squad, robot improvement training for police officers. The following MOTION was made and approved. <i>To support the Police Department's EOD grant application. [Neil / Firman]</i>

<p><u>LTR OF SUPPORT</u></p>	<p>Montana Regional HazMat Team: General letter of support from the LEPC to support their activities and grant application to purchase a chemical analyzer.</p> <p>The following MOTION was made and approved. <i>To support the Billings Regional HazMat Team's grant application [Hanson / Mahoney]</i></p>
<p><u>LTR OF SUPPORT</u></p>	<p>Yellowstone County DES: Support grant application to purchase three (3) pelican multi band / gateway repeaters which would allow common ops channels for multiple jurisdictions</p> <p>The following MOTION was made and approved. <i>To support Yellowstone County's grant application for the purchase of multi-band gateway repeaters. [Deady / Bikle]</i></p>
<p><u>RANKING OF GRANT APPLICATIONS:</u></p>	<p>#1 – Billings Regional Team #2 – Bomb Squad – Billings Police Department #3 – Yellowstone County DES</p>
<p><u>LTR OF SUPPORT</u></p>	<p>Carbon County has request a general letter of support for their grant application for the purchase and installation of a county mutual aid system / repeaters. Plus, their desire to build an I.C. trailer with incident signage, cones, etc.</p> <p>The following MOTION was made and approved. <i>To support Carbon County's grant application for a county mutual aid system and incident command trailer. [Mahoney / Neil]</i></p>
<p><u>OTHER BUSINESS</u></p>	
<p><u>10 MINUTE AGENCY PRESENTATIONS:</u></p>	
<p><u>ST. JOHN'S LUTHERAN MINISTRY</u></p>	<p>Postponed to April 12, 2018 meeting.</p>
<p><u>HOPE DOGS</u></p>	<p>Harry Schlitz, Team Leader gave a brief overview of how the HOPE Teams work. Their primary mission is to provide comfort and encouragement through animal-assisted support to individuals affected by crises and disasters.</p> <p>There are 50 teams nationwide; 7 teams in Montana and unfortunately no teams in Billings at this time.</p> <p>They are a national, all-volunteer, non-profit, crisis response organization that was formed in 2001. Handlers are specially trained in the areas psychological first aid, incident command, etc. The canines are trained and tested for crisis response work.</p> <p>First Response Agencies can contact HOPE teams to provide comfort and support to people affected by disasters. Scientific evidence has shown animals are a positive factor in helping people cope with traumatic events.</p> <p><u>HOW CAN HOPE AACR HELP?</u> HOPE Animal-Assisted Crisis Response is prepared to lend assistance to First Response Agencies by sending Certified Animal-Assisted Crisis Response Teams where you need them most. Our response teams help to calm people affected by a crisis situation. The calming nature of our dogs help to redirect people while first responders can secure the scene. Our teams have served in many capacities over the past few years. Here's a few examples of how HOPE AACR can assist your agency:</p> <p><u>Types of Incidents:</u></p> <ul style="list-style-type: none"> • Death Notifications • School Incidents • Suicides • Accidental Deaths • Structure Fires

	<ul style="list-style-type: none">• Wild Fire Base Camps• Line of Duty Deaths• Multi-Casualty Incidents <p>Our teams are trained and certified to provide support and comfort to people affected by crises and disasters. From single person crises to national disasters, HOPE AACR is ready to help. We have experienced teams consisting of canines and handlers that are trained and tested to be able to respond under stresses of crisis response work. HOPE AACR Teams are ready to work side by side with you. This is an article about the mechanism by which HOPE teams facilitate the healing process (Rapid Rapport via AACR).</p> <p>All HOPE certified teams are insured by a \$1 million general liability policy.</p> <p>Stress Management is an important consideration for first responders. HOPE AACR Teams can help provide needed relief for your staff, without saying a word. Interacting with calm, well-mannered dogs is known to help decrease heart rate, lower blood pressure, and helps first responders to unwind in a simple, yet effective way.</p>
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Scheduled for April 12, 2018 Meeting: 10-Minute Agency Education Session

- Phillips 66 Refinery
- Phillips 66 Pipeline
- St. John's Lutheran Ministries

Next LEPC Meeting: May 10, 2018.

10-MINUTE AGENCY EDUCATION SESSIONS SCHEDULE

MEETING DATE	AGENCY	COMPLETED
JANUARY, 2017	YELLOWSTONE COUNTY DES	X
FEBRUARY, 2017	UNITED BLOOD SERVICE	X
MARCH, 2017	LIVING INDEPENDENTLY	X
APRIL, 2017	ALTERNATIVES	X
MAY, 2017	MONTANA WOMEN'S PRISON	NO REPORT
JUNE, 2017	LAUREL, FIRE DEPT	NO REPORT
JULY, 2017	YELLOWSTONE COUNTY SHERIFF'S OFFICE	NO REPORT
AUGUST, 2017	RIVERSTONE HEALTH & SYSCO	X
SEPTEMBER, 2017	BILLINGS PUBLIC SCHOOLS	X
OCTOBER, 2017	UNITED WAY VO. CENTER & MONTANA DIST. V – DES	X
NOVEMBER, 2017	MONTANA HIGHWAY PATROL & NATIONAL WEATHER SERVICE	X
DECEMBER, 2017	BUSINESS MEETING: NO AGENCY SESSIONS SCHEDULED	X
JANUARY, 2018	LAUREL POLICE DEPARTMENT	X
FEBRUARY, 2018	JOINT CITY/COUNTY 9 1 1 CENTER [LEPC MEETING CANCELLED]	MOVED TO OCT 2018
MARCH, 2018	ST. JOHN'S LUTHERAN MINISTRIES & HOPE DOGS	ST. JOHN'S: APR 2018
APRIL, 2018	PHILLIPS 66 REFINERY & PHILLIPS 66 PIPELINE & ST. JOHN'S LUTHERAN MINISTRIES	
MAY, 2018	EXXONMOBIL & CHS REFINERY	
JUNE, 2018	DPC INDUSTRIES & DXP ENTERPRISES	
JULY, 2018	ST. VINCENT HEALTHCARE & BILLINGS CLINIC	
AUGUST, 2018	BILLINGS PUBLIC WORKS & COUNTY WATER DISTRICT-HEIGHTS	
SEPTEMBER, 2018	BILLINGS POLICE & YELLOWSTONE COUNTY SHERIFF	
OCTOBER, 2018	BILLINGS, CITY FIRE DEPT, 9-1-1 CENTER & LOCKWOOD FIRE DEPT	
NOVEMBER, 2018	BILLINGS, CITY AIRPORT & BIG SKY EDA	
DECEMBER, 2018	BUSINESS MEETING: NO AGENCY SESSIONS SCHEDULED	
JANUARY, 2019	YARES RADIO CLUB & AMERICAN RED CROSS	
FEBRUARY, 2019	AMR & ADVANCED CARE HOSPITAL	
MARCH, 2019	FBI & MONTANA WOMEN'S PRISON	
APRIL, 2019	LAUREL FIRE DEPT	
MAY, 2019	MONTANA HIGHWAY PATROL	
JUNE, 2019	ST. JOHN'S LUTHERAN MINISTRIES	
JULY, 2019		
AUGUST, 2019		

ATTENDANCE RECORD – MARCH 8, 2018 MEETING

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
373 Consulting	X	Mahoney, Jason		
Advanced Care Hospital		Copeman, Chuck	No	15
Alternatives, Inc.				
	X	Deady, Rick Alan	No	2
American Medical Response			No	5
	X	Hansen, Brian	No	5
		Collins, Amber	No	5
American Red Cross	X	Firman, Abra	No	1
		Gipson, Marcus	No	1
	X	Silver, Sterling	No	1
Big Sky EDA – Project Impact		Lehm, Dianne	No	5
		Patrick Klugman	No	1
Billings, City of – Airport		Johnson, Jason		2
				2
				2
Billings, City of – Airport Fire			No	1
Billings, City of – Building		Anderson, Brian		2
Billings, City of – Fire		Biggins, Sean	No	1
	X	Francis, Bryan	No	1
	X	Gibson, Kathy	No	1
		Hoppel, Matt		
	X	Lyon, Jason	No	2
		Rash, William	No	1
		Valdez, Pepper	No	1
Billings, City of – Police		Harper, R.D.		5
Billings, City of - Public Works		Krizek, Boris		3
Billings, City Public Works – Water	X	Workman, Gary	No	3
Billings, City/County Planning		Friday, Wyeth	Yes	5
Billings Clinic				5
	X	Marcotte, Joe		5
		DelPrive, Cynthia		
Billings, Public Schools		Arnold, Mike	Yes	3
	X	Pearce, Cyndi	No	3
Brenntag Pacific, Inc.		Gold, Nick	No	15
BusinessWatch Montana		Cox, Meridith	No	
Carbon County Public Health/Beartooth Blgs Clinic		Anderson, Nathan		65

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

Company		Name	Federally Funded Yes / No	Miles Travelled One-way
CHS Pipelines & Terminals- Laurel		Martin, Jay	No	30
	X	Haan, Jacob	No	30
		Phillips, Joey	No	30
CHS Refinery – Laurel Pipelines & Terminals		Metzger, Keith		30
		Beach, Tina	No	30
County Water District of Blgs Heights		Nieskens, Duke	No	3
	X	Brookshire, Peyton	No	3
DHS		Middlebrook, Randy		
DPC		Rosh, Ron	No	
DXP		Ashworth, Jeff	No	1
ExxonMobil Pipeline			N	4.5
		Vokral, James	No	4.5
ExxonMobil Refinery		Drain, Kelly	No	3
		Cavazos, Arnold	No	1
FBI		Brown, Nicolette	Yes	1
		Rose, Nicolette	Yes	1
		Stewart, Michele	Yes	1
		Shirley, Kiffa	Yes	1
Faith Chapel		Bragg, Christie		
HOPE [Animal Assisted Crisis Response] Dogs	X	Schlitz, Harry		
Industrial Communications		Miller, Thomas	No	5
		Reay, Aaron	No	5
Laurel, City of		Kolstad, Keith	No	30
Laurel, City of		Markegard, Kurt	No	30
Laurel, City of – Fire Department		Shomer, Jason		30
Laurel, City of - Police Department	X	Musson, Rick	No	30
Laurel Public Schools		Blonk, Tim	Yes	30
Living Independently Today/Tomorrow		Jed Barton	No	2
		Woodard, Steve	No	2
Lockwood Fire Dept		Staley, John	No	7
			No	7
Lockwood Water & Sewer		Woods, Woody		7
Loveland Products		Grassel, Diana		
		Frickle, Melanie		
		Berry, Jacob	No	3

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2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

Company		Name	Federally Funded Yes / No	Miles Travelled One-way
Montana Dakota Utilities		Tipton, Michelle	No	2
MT Dist. V DES Rep.	X	Hanson, Charlie	Yes	5
Montana Fire Service Training School		Larson, Terry		
Montana Highway Patrol	X	Edgell, Keith	No	
MSU-Billings –Police		Davis, Adam		1
				1
Montana Prescribed Fire Service	X	Bushey, Chuck		
Montana Rail Link		Turner, Mark		20
Montana Sulphur & Chemical		DeHart, Mark	No	
Montana Women's Prison				3
		Hosa, Tim		3
		Mooreman, Michael		
National Weather Service		Frieders, Thomas		
		Meier, Keith		
Northwestern		Perry, Lisa	No	
PPC-Montana		Wells, Jon	No	130
PPL-Montana		Beckman, Lee		2
		Broadie, Chris		2
		Clark, Ross		2
		Kimmet, Ken		2
		Magnuson, Chris		1
Phillips 66		Adelman, Ben		2
			No	1
Phillips 66 Pipeline		Wahlert, Shawn	No	
Rimrock Foundation		Eckenroad, Jim	No	1
Riverstone Health	X	Neill, Greg	Yes	2
		Schneeman, Barbara	Yes	2
		Staton, Jennifer		
			Yes	2
SM Energy		Sutherland, Jeniffer	No	1
		Tengberg, Kim	No	1
Salvation Army		Jackson, Kevin (Maj)	No	2
St. Andrew Presbyterian		Russell, Aline	No	9

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
St. John's Lutheran Ministries/Disaster Response		Burgess, Kent		
	X	Wilkerson, Rob		6
St. Vincent Healthcare		Janskovitch, Tony		
		Mahoney, Jason		
		Olivas, Adam		
Stillwater Billings Clinic		Davey, Scott	Yes	100
		Grim, Jill	Yes	100
Sysco Food Service		Kelly, Chuck		4
United Blood Services		Rainey, Scott		
		Hawkins, Desiree		
	X	Harms, Erin		
US Marshal's Service		Ostermiller, Rod		
		Rash, Carol	Yes	2
USPHS / Indian Health Services		Murqa, Ricardo		2
United States Postal Service		Haight, Rae Ann	Yes	1
United Properties		Newell, Danna	No	
US Water Rescue Dive Team		Harper, Oren	No	1
		Weinreis, Shane	No	4
United Way Volunteer Center	X	Sanderson, Pam	No	2
		Mackey, Chris		2
YARES, Radio Club	X	Bikle, Chuck	No	6
		Glass, Ron	No	6
		Lough, Bob		
		Mick, Carol		
Yellowstone Art Museum	X	Price, Kelly		1
Yellowstone County DES	X	Shoemaker, Brad		
		Oberg, Linda		
Yellowstone County GIS		Luppen, Janelle		
		Powell, Mike		
Yellowstone Co – Sheriff		Linder, Mike		2
		Evans, Kevin		2
83 rd Civil Support Team (WMD)		Anderson, Shane	Yes	250
		Steichea, Jason	Yes	
GUEST:				
	25	TOTAL ATTENDANCE		