

**MINUTES – JULY 12, 2018**

<u>QTRLY FINANCIAL REPORT</u>	
<b><u>COMMITTEE REPORTS</u></b>	
<b><u>EXERCISE DESIGN [CHARLIE HANSON]</u></b>	
Meetings will be held at the United Way office - 2173 Overland Avenue. The CST will be attending the June meeting.	
	Five Things
	IEMC: After action report received. Was received by the Exercise Design Committee who will review recommendations as well as formulate recommendations of their own.
	83 <sup>rd</sup> CTS / Billings Fire Hazmat exercise planned for Sept 4-7 is still on despite the change in leadership at the CST.
	Laurel school exercise on hold due to staffing changes within the district.
	Naval Reserve: Active shooter exercise @ the Armory is being planned with a tie-in with local law enforcement / fire department.
	Next Exercise Design Committee meeting: July 24 <sup>th</sup> @ 10:00 a.m. - United Way
<b><u>OTHER EXERCISES</u></b>	
<b><u>GRANTS SUB-COMMITTEE [DIANNE LEHM]</u></b>	
	Dianne reported that \$30,000 BLM Fuels Reduction Grant has been received. The agreement is currently working its way thru the county for approval and she was not sure of the exact timeline to expend the funds.
	Tetra Tech is moving forward on the Yellowstone County Plan. A meeting was held on July 11 <sup>th</sup> to work thru the maps. The next meeting is tentatively scheduled for August 2018.
	Again, as a reminder if you have any items that you are looking to have funded under a grant, please forward that information to her. Because some grants are very specific and some are more broad-based, Dianne has developed a 'wish list' of sorts and may be able to find funding under a grant or program that may apply to one or more agency.
<b><u>CAER / CITIZENS CORP COUNCIL SUB-COMMITTEE [PAM SANDERSON, CHAIR]</u></b>	
	On behalf of CAER/Citizens Corp, Chris stated that there was nothing new to report.
<b><u>HMAG: HEALTH &amp; MEDICAL ADVISORY GROUP [SHAWN HINES, CHAIR]</u></b>	
	HMAG will be meeting next week. The next meeting: July 20 <sup>th</sup> @ 10:00 a.m. – Riverstone Health facility.
<b><u>CONFERENCE SUB-COMMITTEE [DIANNE LEHM &amp; CHARLIE HANSON, CO-CHAIRS]</u></b>	
	Planning for next year's conference is under way. Evaluations received are being evaluated and a draft Agenda has been prepared for 2019. A topic on cyber security is being considered and a reminder that if anyone has any suggestions regarding topics to include or not include please email them to Diane Lehm <a href="mailto:lehmd@bigskyeda.org">lehmd@bigskyeda.org</a> or Charlie Hanson <a href="mailto:chanson@mt.gov">chanson@mt.gov</a>
	The next meeting will be August 7 <sup>th</sup> .

<b><u>CRISIS COMMUNICATIONS SUB-COMMITTEE / P.I.O.'S [CHAIR, TBD]</u></b>	
	<p>Joe reported that Brad Shoemaker current Yellowstone County DES Director has submitted his resignation and will be taking a position in Texas and his last day is next week.</p> <p>Joe reported that it is his desire to schedule a meeting with the Commissioners and the Interim DES Director regarding the need to have a designated PIO for Yellowstone County. The need for and lack of not having a Public Information Officer for the County became apparent during the preparations for the flood alerts over the Memorial Day weekend. County Commissioners are aware of the need and they have discussed if the P.I.O. functions could be incorporated into an already existing position within the county.</p>
<b><u>COMMUNICATIONS SUB-COMMITTEE [JASON MAHONEY, CHAIR]</u></b>	
	<p>No report.</p> <p>Meetings: 3<sup>rd</sup> Wednesday @ 10:00 a.m., City Brew, 17<sup>th</sup> &amp; Grand</p>
<b><u>TRAINING SUB-COMMITTEE [GREG NEIL, CHAIR]</u></b>	
<b><u>CHOTEAU</u></b>	<p><b><u>CISM Basic Group Training – August 10-11 2018</u></b>                  Stage Stop Inn Hotel, 1005 Main Avenue North                  Point of Contact: Florence Anderson 406-590-7589 or <a href="mailto:feandersontc@gmail.com">feandersontc@gmail.com</a></p>
<b><u>PABLO</u></b>	<p><b><u>Active Threat Intervention Symposium – August 14-16 2018</u></b>                  3-day symposium with three distinct tracks including schools and law enforcement, healthcare and emergency management. Several of the courses are being taught by Center of Excellence such as NCBRT and CDP.                  8:00 to 5:00 pm each day Hosted by Salish Kootenai College, Pablo. MT                  Cost is Free Registration: email <a href="mailto:greg_gould@skc.edu">greg_gould@skc.edu</a> or call 406-275-4991</p>
<b><u>LEWISTOWN</u></b>	<p><b><u>SafetyFestMT – August 14-16 2018</u></b>                  Yogo Inn, Lewistown, MT - Sponsored by: MT Dept of Labor &amp; Industry                  POC: Casey Kyler-West, 406-444-5267 or email <a href="mailto:ckylervest@mt.gov">ckylervest@mt.gov</a>  <a href="http://safetyfestmt.com/lewistown-2018">http://safetyfestmt.com/lewistown-2018</a></p>
<b><u>LIVINGSTON</u></b>	<p><b><u>CISM – Basic Group Training – September 6-7 2018</u></b>                  POC: Carol Burroughs – <a href="mailto:carent@montana.net">carent@montana.net</a></p>
<b><u>BILLINGS</u></b>	<p><b><u>FEMA CDP Health Sector Emergency Preparedness (HSEP) Course – September 19, 2018</u></b>                  Sponsored by Montana Hospital Association at MHA Fall Convention and Trade Show                  Location TBA Billings, MT - Registration will not open until August of 2018                  For more information on the Convention and to sign up to be on the mailing list:  <a href="https://mtha.org/education/mha-fall-convention">https://mtha.org/education/mha-fall-convention</a>                  POC- Bryan Tavary (406) 444-3044 or <a href="mailto:bryan.tavary@mt.gov">bryan.tavary@mt.gov</a></p>
<b><u>SALT LAKE CITY, UT</u></b>	<p><b><u>Region VIII Infrastructure Resilience Conference – September 12, 2018</u></b>                  8:30 – 4:30                  Registration by August 12 at <a href="http://r8irc.eventbrite.com">http://r8irc.eventbrite.com</a>                  Registration Fee: none                  POC: Randy Middlebrook, 406-839-1165 – email: <a href="mailto:randy.middlebrook@dhs.gov">randy.middlebrook@dhs.gov</a></p>
<b><u>MISSOULA</u></b>	<p><b><u>Rock Stars of Health Summit</u></b> - September 26-28, 2018 - Missoula, location TBA</p>

<u>BILLINGS</u>	<u>Individual Crisis Intervention Training – October 4-5 2018</u> POC: Carol Burroughs - <a href="mailto:carent@montana.net">carent@montana.net</a>
<u>PLANNING SUB-COMMITTEE [BRAD SHOEMAKER, CHAIR]</u>	
	Jen Staton reported that ESF8 and ESF 6 are the remaining plans to be reviewed. She stated that they expect to have a draft report ready for review by the LEPC by the end of the year.
<u>NEW BUSINESS</u>	
	With the resignation of Brad Shoemaker questions regarding the process for selecting his replacement were discussed. At this time, the County Commissioners have appointed Tim Miller again as the Interim DES Director and the process for replacement is still pending.
	Jason Lyon reported that he was contacted by FEMA / IEMC to present their finding report to the LEPC. They would like to do that at the October 11 <sup>th</sup> LEPC meeting. It was decided to have the IEMC outcomes presentation at the October 11 <sup>th</sup> LEPC meeting for the general body and then to schedule a separate meeting for City/County executives (City of Billings Mayor/Council; Yellowstone County Commissioners, Hospital CEO's, Fire & Police Chiefs; Safety Officers, Emergency Response Planner, Refinery CEO's; etc.) the morning of October 12 <sup>th</sup> .
<u>OTHER BUSINESS</u>	
<u>AGENCY PRESENTATIONS</u>	
<u>BILLINGS CLINIC</u>	<p>Joe Marcotte, Safety Officer</p> <p>Billings Clinic is one of Montana's largest employers with approximately 4,300+ staff including more than 400 physicians; 250 volunteers and advanced practitioners offering more than 50 specialties.</p> <p>Billings Clinic's downtown campus consists of:</p> <ul style="list-style-type: none"> <li>• A 304-bed hospital</li> <li>• 20-suite Family Birth Center with a Level III <u>Neonatal Intensive Care Unit</u></li> <li>• Level II <u>Emergency and Trauma Center</u> [approximately 58,000 emergency room visits per year]</li> <li>• <u>Inpatient Cancer Care unit</u></li> <li>• <u>Surgery Center</u></li> </ul> <p>Billings Clinic, the region's <u>largest multi-specialty group practice with over 50 specialties</u></p> <p>Off of the main campus are branch clinics which include:</p> <ul style="list-style-type: none"> <li>• <u>Billings Clinic Heights</u></li> <li>• <u>Billings Clinic West</u></li> <li>• <u>ExpressCare (West End, 5th and Central, and Heights)</u></li> </ul> <p>Primary and specialty-care clinics are located in Montana cities of Bozeman, Columbus, Miles City, Red Lodge as well as Cody, Wyoming.</p>

<p><u>BILLINGS CLINIC</u></p>	<p>Billings Clinic manages 11+ Critical Access Hospitals and has other partnerships across the region. <u>Affiliated hospitals</u> are located throughout Montana and Wyoming. And while they are part of the Mayo Care Network they are not a branch site.</p> <p>Other capabilities of the Billings Clinic and its employees:</p> <ul style="list-style-type: none"> <li>• Senior Staff are trained through ICS 400.</li> <li>• 600 other employees are trained through ICS 200</li> <li>• 120 employees trained in HazMat Response</li> <li>• Mobile Command Center</li> <li>• Decon capabilities: 2 fixed base / 2 tents</li> </ul>
<p><u>SAINT VINCENT HEALTHCARE</u></p>	<p>Dave Nordel, reported that like Billings Clinic they too are a Level II Trauma Center. Here's a snapshot of who we are and what we do:</p> <ul style="list-style-type: none"> <li>• Full-time Equivalents: 1,704</li> <li>• Medical Staff: 509</li> <li>• Inpatient Admissions: 11,585</li> <li>• Emergency Visits: 36,373</li> <li>• Available Beds:** 201</li> <li>• Births: 1,584</li> <li>• Total Community Benefit: \$20.9 million</li> </ul> <p style="text-align: right;">*Statistics based on year-end December 2015 results.</p> <p style="text-align: center;">**Available beds are beds in service and available for all hospital nursing units (excluding bassinets).</p> <p>Dave also reported that in addition to the on-going construction to meet community needs, he is working on a project CUP (consolidated utilities plan).</p> <p>In addition, he is planning a September 2018 exercise that will test the patient overload, blood supplies, mass causality limits.</p> <p>Next year, he stated that he is planning a pandemic exercise that would include childhood illnesses that are making a comeback. For example, measles. He stated that there are physicians who have never seen or diagnosed a case of measles.</p>
<p><u>OTHER BUSINESS</u></p>	
<p><u>RECENT EVENTS / LESSONS LEARNED</u></p>	
<p>Yellowstone County</p>	<p>Flood Event: Brad Shoemaker is putting together a report regarding the flood event over a holiday weekend.</p>
<p>Rosebud County</p>	<p>Possible 'bomb' event. The after action report is available. Contact Charlie Hanson if you would like a copy of the report.</p>

SCHEDULED FOR AUGUST 9, 2018 MEETING: 10-MINUTE AGENCY EDUCATION SESSION

- Billings Public Works - Water
- County Water District – Heights

Next LEPC Meeting: August 9, 2018.

Meeting adjourned: 2:25 p.m. [Neill / Nordel]

**10-MINUTE AGENCY EDUCATION SESSIONS SCHEDULE**

<b>MEETING DATE</b>	<b>AGENCY</b>	<b>COMPLETED</b>
JANUARY, 2017	YELLOWSTONE COUNTY DES	X
FEBRUARY, 2017	UNITED BLOOD SERVICE	X
MARCH, 2017	LIVING INDEPENDENTLY	X
APRIL 2017	ALTERNATIVES	X
MAY, 2017	MONTANA WOMEN'S PRISON	NO REPORT
JUNE, 2017	LAUREL FIRE DEPT	NO REPORT
JULY, 2017	YELLOWSTONE COUNTY SHERIFF'S OFFICE	NO REPORT
AUGUST, 2017	RIVERSTONE HEALTH & SYSCO	X
SEPTEMBER, 2017	BILLINGS PUBLIC SCHOOLS	X
OCTOBER, 2017	UNITED WAY VO. CENTER & MONTANA DIST. V – DES	X
NOVEMBER, 2017	MONTANA HIGHWAY PATROL & NATIONAL WEATHER SERVICE	X
DECEMBER, 2017	<del>BUSINESS MEETING: NO AGENCY SESSIONS SCHEDULED</del>	X
JANUARY, 2018	LAUREL POLICE DEPARTMENT	X
FEBRUARY, 2018	JOINT CITY/COUNTY 9 1 1 CENTER [LEPC MEETING CANCELLED]	MOVED TO OCT 2018
MARCH, 2018	ST. JOHN'S LUTHERAN MINISTRIES & HOPE DOGS	ST. JOHN'S: APR 2018
APRIL, 2018	PHILLIPS 66 REFINERY & PHILLIPS 66 PIPELINE & ST. JOHN'S LUTHERAN MINISTRIES	
MAY, 2018	EXXONMOBIL & PHILLIPS 66 REFINERY & PIPELINE & CHS REFINERY	RESCHEDULED
JUNE, 2018	DPC INDUSTRIES & DXP ENTERPRISES	RESCHEDULED
JULY, 2018	ST. VINCENT HEALTHCARE & BILLINGS CLINIC	X
<b>AUGUST, 2018</b>	<b>BILLINGS PUBLIC WORKS-WATER &amp; COUNTY WATER DISTRICT-HEIGHTS</b>	
SEPTEMBER, 2018	BILLINGS POLICE & YELLOWSTONE COUNTY SHERIFF	
OCTOBER, 2018	BILLINGS, CITY FIRE DEPT, 9-1-1 CENTER & LOCKWOOD FIRE DEPT	
NOVEMBER, 2018	BILLINGS, CITY AIRPORT & BIG SKY EDA	
DECEMBER, 2018	BUSINESS MEETING: NO AGENCY SESSIONS SCHEDULED	
JANUARY, 2019	YARES RADIO CLUB & AMERICAN RED CROSS	
FEBRUARY, 2019	AMR & ADVANCED CARE HOSPITAL	
MARCH, 2019	FBI & MONTANA WOMEN'S PRISON	
APRIL, 2019	LAUREL FIRE DEPT, CHS REFINERY	
MAY, 2019	MONTANA HIGHWAY PATROL	
JUNE, 2019	ST. JOHN'S LUTHERAN MINISTRIES	
JULY, 2019	EXXONMOBIL & PHILLIPS 66	
AUGUST, 2019	DPC INDUSTRIES & DXP ENTERPRISES	

**ATTENDANCE RECORD – JULY 12, 2018 MEETING**

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
373 Consulting		Mahoney, Jason		
Advanced Care Hospital		Copeman, Chuck	No	15
Alternatives, Inc.				
	X	Deady, Rick Alan	No	2
American Medical Response			No	5
	X	Hansen, Brian	No	5
		Collins, Amber	No	5
American Red Cross		Firman, Abbra	No	1
		Gipson, Marcus	No	1
		Silver, Sterling	No	1
Big Sky EDA – Project Impact	X	Lehm, Dianne	No	5
		Patrick Klugman	No	1
Billings, City of – Airport		Brenny, William		2
		Smith, Colter		2
Billings, City of – Airport Fire			No	1
Billings, City of – Building		Anderson, Brian		2
Billings, City of – Fire	X	Biggins, Sean	No	1
		Francis, Bryan	No	1
	X	Gibson, Kathy	No	1
		Hoppel, Matt	no	1
	X	Lyon, Jason	No	2
		Rash, William	No	1
	X	Valdez, Pepper	No	1
Billings, City of – Police		Harper, R.D.		5
Billings, City of – Public Safety/Radio Tech		Kristjanson, Jon		
Billings, City of - Public Works		Krizek, Boris		3
Billings, City Public Works – Water	X	Workman, Gary	No	3
Billings, City/County Planning		Friday, Wyeth	Yes	5
Billings Clinic				5
	X	Marcotte, Joe		5
		DelPriove, Cynthia		
Billings, Public Schools		Arnold, Mike	Yes	3
		Pearce, Cyndi	No	3
Brenntag Pacific, Inc.		Gold, Nick	No	15
BusinessWatch Montana		Cox, Meridith	No	
Carbon County Public Health/Beartooth Blgs Clinic		Anderson, Nathan		65

# LOCAL EMERGENCY PLANNING COMMITTEE

2305 8<sup>TH</sup> AVENUE NORTH – BILLINGS, MT 59101

**JOE MARCOTTE, CHAIR**

Company		Name	Federally Funded Yes / No	Miles Travelled One-way
CHS Pipelines & Terminals– Laurel		Martin, Jay	No	30
		Haan, Jacob	No	30
		Phillips, Joey	No	30
CHS Refinery – Laurel Pipelines & Terminals		Metzger, Keith		30
		LaCasse, Shane	No	30
County Water District of Blgs Heights		Nieskens, Duke	No	3
		Brookshire, Peyton	No	3
DHS		Middlebrook, Randy		
Diamond B Technology Solutions		Ullman, Jennifer		
DPC		Rosh, Ron	No	
DXP		Ashworth, Jeff	No	1
ExxonMobil Pipeline			N	4.5
		Vokral, James	No	4.5
ExxonMobil Refinery		Drain, Kelly	No	3
		Cavazos, Arnold	No	1
FBI	X	Brown, Nadine	Yes	1
		Rose, Nicolette	Yes	1
		Stewart, Michele	Yes	1
		Shirley, Kiffa	Yes	1
Faith Chapel		Bragg, Christie		
HOPE [Animal Assisted Crisis Response] Dogs	X	Schlitz, Harry		
Industrial Communications		Miller, Thomas	No	5
		Reay, Aaron	No	5
Laurel, City of		Courtney, Karen	No	30
Laurel, City of		Markegard, Kurt	No	30
Laurel, City of – Fire Department		Shomer, Jason		30
Laurel, City of - Police Department	X	Musson, Rick	No	30
Laurel Public Schools		Blonk, Tim	Yes	30
Living Independently Today/Tomorrow		Jed Barton	No	2
	X	Woodard, Steve	No	2
Lockwood Fire Dept		Staley, John	No	7
			No	7
Lockwood Water & Sewer		Woods, Woody		7

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2305 8<sup>TH</sup> AVENUE NORTH – BILLINGS, MT 59101

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Company		Name	Federally Funded Yes / No	Miles Travelled One-way
Loveland Products		Grassel, Diana		
		Frickle, Melanie		
		Berry, Jacob	No	3
Montana Dakota Utilities		Tipton, Michelle	No	2
MT Dist. V DES Rep.	X	Hanson, Charlie	Yes	5
Montana Fire Service Training School		Larson, Terry		
Montana Highway Patrol		Edgell, Keith	No	
Montana Migrant & Seasonal Farmworker Council		Stephens, Claudia	Yes	1
MSU-Billings –Police		Davis, Adam		1
				1
Montana Prescribed Fire Service	X	Bushey, Chuck		
Montana Rail Link		Turner, Mark		20
Montana Sulphur & Chemical		DeHart, Mark	No	
Montana Women's Prison				3
		Hosa, Tim		3
		Mooreman, Michael		
National Weather Service		Frieders, Thomas		
		Meier, Keith		
Northwestern		Perry, Lisa	No	
PPC-Montana		Wells, Jon	No	130
PPL-Montana		Beckman, Lee		2
		Broadie, Chris		2
		Clark, Ross		2
		Kimmet, Ken		2
		Magnuson, Chris		1
Phillips 66		Adelman, Ben		2
			No	1
Phillips 66 Pipeline		Wahlert, Shawn	No	
Rimrock Foundation		Eckenroad, Jim	No	1
Riverstone Health	X	Neill, Greg	Yes	2
		Schneeman, Barbara	Yes	2
		Snyder, Clark		2
	X	Staton, Jennifer		
SM Energy			Yes	2
		Sutherland, Jeniffer	No	1
		Tengberg, Kim	No	1



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2305 8<sup>TH</sup> AVENUE NORTH – BILLINGS, MT 59101

**JOE MARCOTTE, CHAIR**

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
Salvation Army		Boggjen, Timothy	No	2
		Simeroth, Timothy		
		Simeroth, Trish		
St. John's Lutheran Ministries/Disaster Response		Burgess, Kent		
		Wilkerson, Rob		6
St. Vincent Healthcare	X	Nordel, Dave	No	2
		Olivas, Adam		
Shepherd Vol. Fire Dept		Ehlers, Phil	No	15
Stillwater Billings Clinic		Davey, Scott	Yes	100
		Grim, Jill	Yes	100
Sysco Food Service		Kelly, Chuck		4
United Blood Services		Rainey, Scott		
		Hawkins, Desiree		
		Harms, Erin		
US Marshal's Service		Ostermiller, Rod		
		Rash, Carol	Yes	2
USPHS / Indian Health Services		Murga, Ricardo		2
United States Postal Service		Haight, Rae Ann	Yes	1
United Properties		Newell, Danna	No	
United Way Volunteer Center		Sanderson, Pam	No	2
	X	Mackey, Chris		2
YARES, Radio Club		Bikle, Chuck	No	6
		Glass, Ron	No	6
		Lough, Bob		
		Mick, Carol		
Yellowstone Art Museum		Price, Kelly		1
Yellowstone County DES				
Yellowstone County GIS		Luppen, Janelle		
		Powell, Mike		
Yellowstone Co – Sheriff		Linder, Mike		2
		Cunningham, Kevin	No	2
83 <sup>rd</sup> Civil Support Team (WMD)		Anderson, Shane	Yes	250
		Steichea, Jason	Yes	

# LOCAL EMERGENCY PLANNING COMMITTEE

2305 8<sup>TH</sup> AVENUE NORTH – BILLINGS, MT 59101

**JOE MARCOTTE, CHAIR**

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
<b>GUEST:</b>				
Student – ISU & MSU	X	Ellis, Erin	No	3
	<b>20</b>	<b>TOTAL ATTENDANCE</b>		