

MINUTES – JANUARY 11, 2018

Minutes approved. [Deady / Neill]

<p><u>QTRLY FINANCIAL REPORT</u></p>	<p>NO WITHDRAWALS / NO DEPOSITS IN THIS REPORTING PERIOD - JULY 1, 2017 THRU 10/31/2017: ENDING BALANCE: \$27,248.44</p>
<p><u>COMMITTEE REPORTS</u></p>	
<p><u>EXERCISE DESIGN [CHARLIE HANSON]</u></p>	
<p><u>BILLINGS MT</u></p>	<p><u>PREPARING COMMUNITIES FOR A COMPLEX COORDINATED ATTACK LO912</u> – Billings MT March 26-30 2018 - Billings, MT - Northern Hotel. POC: Jason Lyon, (406) 670-9325 – lyonJ@ci.billings.mt.us</p> <p><u>REGISTRATION IS NOW OPEN:</u> On behalf of the City of Billings Fire Department, you have been identified as an agency representative and/or member of the planning team for <u>BILLINGS, MT INTEGRATED EMERGENCY MANAGEMENT COURSE (IEMC): PREPARING COMMUNITIES FOR A COMPLEX COORDINATED ATTACK.</u></p> <p>This four-day workshop will be held on <u>Tuesday, March 27, 2018, through Friday, March 30, 2018</u>, at the Northern Hotel, 19 N Broadway, Billings, MT 59101.</p> <p><u>REGISTRATION PROCESS</u> Please find the formal invitation attached, which contains instructions for registration and additional information concerning the content and purpose of the workshop. Please distribute this invitation to individuals you have identified to participate in the workshop as early as possible. Registration opens today and remains open through <u>March 12, 2018</u>. Space is limited and not all invitees are guaranteed a seat in the workshop.</p> <p>https://pretoolkit.fema.gov/web/iemc-billings-mt/registration</p> <p>When participants register, they will receive an email confirming receipt of their information. The registration list is forwarded to the City of Billings Fire Department for approval and once approved, the participant will receive a second email confirming acceptance. Final instructions for participants will be sent out to all approved registrants approximately one week prior to conduct.</p> <p>If you have questions about who from your agency should attend, please reach out to Jason Lyon at lyonJ@ci.billings.mt.us).</p> <p>Next Exercise Design meeting: January 23, 2018.</p>
<p><u>OTHER EXERCISES</u></p>	
<p><u>GREAT FALLS</u></p>	<p><u>VIGILANT GUARD FULL SCALE EXERCISE VG-18</u> Earthquake and dam failure scenario March 2-9, 2018 - Great Falls POC- Ed Greiberis 406-324-4780 or egreiberis@mt.gov</p>
<p></p>	<p><u>“ROLLING COWS” FUNCTIONAL EXERCISE</u> March 10, 2018- all day event - Location TBD in McCone County POC- Extension Agent Ken Nelson 406-485-2605 or Ken.Nelson@montana.edu</p>
<p><u>FORT BENTON</u></p>	<p><u>Communications Unit Exercise</u> April 15-18, 2018 - Helena and Fort Benton Dispatch Centers - POC- TBA</p>

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

<u>BILLINGS</u>	BSNF oil train exercise still want to do that – perhaps in the spring.
<u>LAUREL</u>	Laurel school transportation coordinator – school bus vs. training exercise – planning stages.
<u>GRANTS SUB-COMMITTEE [DIANNE LEHM]</u>	
	BLM grant not very active at this point.
	EMPC grant open.
	Pre-disaster mitigation plan being review by legal
<u>CAER / CITIZENS CORP COUNCIL SUB-COMMITTEE [PAM SANDERSON, CHAIR]</u>	
	Sub-committee report pending.
	Reviewing 2017 activities and looking towards 2018 activities.
	Next meeting: January 23 rd .
<u>HMAG: HEALTH & MEDICAL ADVISORY GROUP [SHAWN HINES, CHAIR]</u>	
	Meeting dates have been changed to 3 rd Friday of the month. – Jan, Mar, May, Jul, Sept, Nov @ 10:00 a.m. Chem pak has been moved and is now housed and secured by the Billings Fire Department’s HazMat Team. Dial 9-1-1 to activate. Disaster Medical Plan Opioid drug interaction issues. A small sub-committee may be formed to more fully consider an active plan for this issue.
<u>CONFERENCE SUB-COMMITTEE [DIANNE LEHM & CHARLIE HANSON, CO-CHAIRS]</u>	
	Next conference: April 4, 2018. First Interstate Bank Ops Center. Registration is not yet open.
<u>CRISIS COMMUNICATIONS SUB-COMMITTEE / P.I.O.’S [CHAIR, TBD]</u>	
	Did not meet.
<u>COMMUNICATIONS SUB-COMMITTEE [JASON MAHONEY, CHAIR]</u>	
	The December meeting was cancelled.
	Annual report is pending.
	An email will be sent out regarding future meeting dates, times, location.
<u>TRAINING SUB-COMMITTEE [GREG NEIL, CHAIR]</u>	
<u>BILLINGS</u>	<u>ADVANCED GROUP CRISIS INTERVENTION</u> February 8-9, 2018 - 08:00-17:00 both days Billings Police Dept Training Center, 4810 Midland Road, Billings Registration fee- \$135 POC- Carol Burroughs 406-580-4443 or carolatwork@montana.net or Denise Hice 406-657-8457 or hiced@ci.billings.mt.us
<u>HELENA</u>	<u>ICS-300- Intermediate ICS</u> February 6-7, 2018 - Helena POC- TBA
<u>HELENA</u>	<u>ICS-400- Advanced ICS</u> February 20-21, 2018 - Helena POC- TBA

<p><u>JAN 29, 31</u> <u>FEB 5, 7</u></p> <p><u>MAR 13, 15,</u> <u>20, 22</u></p> <p><u>FAIRMONT HOT</u> <u>SPRINGS</u></p>	<p><u>Basic Disaster Life Support (BDLS) Courses</u> Two offerings of this course in webinar format on four evenings from 19:00-21:00</p> <p>Course 1: January 29 and 31, February 5 and 7, 2018</p> <p>Registration link: http://register2.ndlsf.org/calendar/view.php?view=day&time=1517202000#event_2493</p> <p>Course 2: March 13, 15, 20, and 22, 2018 –</p> <p>Registration link: http://register2.ndlsf.org/calendar/view.php?view=day&time=1520913600#event_2495 Enrollment code for Montana providers for both sessions: MTDOH. Successful completion of one of these course offerings is a prerequisite for the Advanced Disaster Life Support (ADLS) course to be held at Fairmont Hot Springs, April 27 and 28, 2018</p> <p>POC- Bryan Tavary, DPHHS 406-444-3898 or bryan.tavary@mt.gov</p>
<p><u>DATES &</u> <u>LOCATIONS</u></p> <p><u>VARY</u></p>	<p><u>Advanced Burn Life Support (ABLS) Provider Course</u> Three opportunities in 2018:</p> <ol style="list-style-type: none"> 1. February 8- Community Hospital, Missoula [FULL] 2. March 9- Deaconess Hospital, Bozeman [FULL] 3. April 12 – Northern Hospital, Havre [CANCELLED] <p>A \$100 deposit is required and will be refunding upon completion of the course To register- https://www.regonline.com/ABLS1718 - Space is limited in each session, and once a session is full, registration will close. POC- Bryan Tavary, DPHHS 406-444-3898 or bryan.tavary@mt.gov</p>
<p><u>MAR 6-8</u> <u>HELENA, MT</u></p>	<p><u>2018 Montana Water Summit: Water in a Changing West</u> March 6-8, 2018 - Helena- Location TBA - Full agenda and registration coming soon POC- Ann Schwend aschwend@mt.gov or Sara Meloy smeloy@mt.gov</p>
<p><u>BILLINGS</u></p>	<p><u>Preparedness 2018 Conference</u> April 4, 2018 10:00-15:30 First Interstate Bank Operations Center- Billings POC- Jennifer Staton 406-651-6443 or Jennifer.sta@riverstonehealth.org</p>
<p><u>GREAT FALLS</u></p>	<p><u>CERT Training</u> April 25-27, 2018 Cascade County DES Facility, Great Falls POC- Dena Burnham Johnson (406) 899-7995 or denadbj@aol.com</p>
<p><u>BOZEMAN</u></p>	<p><u>11th Biennial CISM International Crisis Response Coordinator's Conference</u> Hosted by the Gallatin County CISM Team May 23-24, 2018 The Element Hotel, Bozeman POC- Travis Munter 406-582-2006 or tmunter@bozeman.net</p>
<p>PLANNING SUB-COMMITTEE [BRAD SHOEMAKER, CHAIR - Did not meet. Brad is out on personal leave.</p>	
<p><u>NEW BUSINESS</u></p>	

OTHER BUSINESS

10-MIN AGENCY EDUCATION SESSIONS: LAUREL POLICE DEPARTMENT [RICK MUSSON].

The Laurel Police Department currently has 13 officers within the department, 2 SRO, 7 Patrol, 1 Detective and 1 Chief. We supplement the department services with reserve officers so that someone is on-duty 24 / 7. Currently we have no female officer on the job. We also have mutual aid agreements with the City of Billings, Yellowstone County and Montana Highway Patrol who can be called upon to assist our lone detective with major crimes investigations.

Calls for Service for Police, Fire, Ambulance: The 9-1-1 Center in Laurel processes approximately 9,000 calls annually.

Laurel is the 13th-14th largest city in the State and is also somewhat unique in that they play host to one of the largest gatherings of people at one event. The 4th of July celebration brings approximately 45,000-50,000 to a city with a population of 7,000.

AGENCY ROUND TABLE / LESSONS LEARNED REPORTS:

<u>ALTERNATIVES</u>	Rick reported that they have had a rash of fire alarms in recent weeks due to overheating dryers. During these 'unplanned' evacuation staff discovered a few holes in the procedures. Snow blocking the exit doors, winter clothing for evacuees, etc. He reported that they are reviewing all evacuation plans, especially those for winter.
<u>BILLINGS CLINIC</u>	Joe reported that they have been reviewing travel operations as it relates to winter weather impacts. i.e. using personal vehicles vs. using department vehicles.

Next Meeting: February 8, 2018

There being no other business the Meeting adjourned: 2:05 p.m. [Mahoney / Neill]

10-MINUTE AGENCY EDUCATION SESSIONS SCHEDULE		
MEETING DATE	AGENCY	COMPLETED
JANUARY, 2017	YELLOWSTONE COUNTY DES	X
FEBRUARY, 2017	UNITED BLOOD SERVICE	X
MARCH, 2017	LIVING INDEPENDENTLY	X
APRIL 2017	ALTERNATIVES	X
MAY, 2017	MONTANA WOMEN'S PRISON	NO REPORT
JUNE, 2017	LAUREL, FIRE DEPT	NO REPORT
JULY, 2017	YELLOWSTONE COUNTY SHERIFF'S OFFICE	NO REPORT
AUGUST, 2017	RIVERSTONE HEALTH & SYSCO	X
SEPTEMBER, 2017	BILLINGS PUBLIC SCHOOLS	X
OCTOBER, 2017	UNITED WAY VO. CENTER & MONTANA DIST. V – DES	X
NOVEMBER, 2017	MONTANA HIGHWAY PATROL & NATIONAL WEATHER SERVICE	X
DECEMBER, 2017	BUSINESS MEETING: NO AGENCY SESSIONS SCHEDULED	X
JANUARY, 2018	LAUREL POLICE DEPARTMENT	X
FEBRUARY, 2018	JOINT CITY/COUNTY 9-1-1 CENTER	
MARCH, 2018	ST. JOHN'S LUTHERAN MINISTRIES & HOPE DOGS	
APRIL, 2018	PHILLIPS 66 REFINERY & PHILLIPS 66 PIPELINE	
MAY, 2018	EXXONMOBIL & CHS REFINERY	
JUNE, 2018	DPC INDUSTRIES & DXP ENTERPRISES	
JULY, 2018	ST. VINCENT HEALTHCARE & BILLINGS CLINIC	
AUGUST, 2018	BILLINGS PUBLIC WORKS & COUNTY WATER DISTRICT-HEIGHTS	
SEPTEMBER, 2018	BILLINGS POLICE & YELLOWSTONE COUNTY SHERIFF	
OCTOBER, 2018	BILLINGS, CITY FIRE DEPT & LOCKWOOD FIRE DEPT	
NOVEMBER, 2018	BILLINGS, CITY AIRPORT & BIG SKY EDA	
DECEMBER, 2018	BUSINESS MEETING: NO AGENCY SESSIONS SCHEDULED	
JANUARY, 2019	YARES RADIO CLUB & AMERICAN RED CROSS	
FEBRUARY, 2019	AMR & ADVANCED CARE HOSPITAL	
MARCH, 2019	FBI & MONTANA WOMEN'S PRISON	
APRIL, 2019	LAUREL FIRE DEPT	
MAY, 2019	MONTANA HIGHWAY PATROL	

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

	JUNE, 2019		
	JULY, 2019		
	AUGUST, 2019		
	SEPTEMBER, 2019		
	OCTOBER, 2019		
	NOVEMBER, 2019		
	DECEMBER, 2019		

ATTENDANCE RECORD – JANUARY 11, 2018 MEETING

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
373 Consulting	X	Mahoney, Jason		
Advanced Care Hospital		Copeman, Chuck	No	15
Alternatives, Inc.				
	X	Deady, Rick Alan	No	2
American Medical Response			No	5
	X	Hansen, Brian	No	5
		Collins, Amber	No	5
American Red Cross	X	Firman, Abra	No	1
		Gipson, Marcus	No	1
Big Sky EDA – Project Impact	X	Lehm, Dianne	No	5
		Patrick Klugman	No	1
Billings, City of – Airport		Johnson, Jason		2
				2
				2
Billings, City of – Airport Fire			No	1
Billings, City of – Building		Anderson, Brian		2
Billings, City of – Fire		Biggins, Sean	No	1
	X	Gibson, Kathy	No	1
	X	Hoppel, Matt		
	X	Lyon, Jason		
		Rash, William	No	1
	X	Valdez, Pepper	No	1
Billings, City of – Police	X	Harper, R.D.		5
Billings, City of - Public Works		Krizek, Boris		3
Billings, City Public Works – Water	X	Workman, Gary	No	3
Billings, City/County Planning		Friday, Wyeth	Yes	5
Billings Clinic				5
	X	Marcotte, Joe		5
		DelPriove, Cynthia		
Billings, Public Schools	X	Arnold, Mike	Yes	3
	X	Pearce, Cyndi	No	3
Brenntag Pacific, Inc.		Gold, Nick	No	15
BusinessWatch Montana		Cox, Meridith	No	
Carbon County Public Health/Beartooth Blgs Clinic		Anderson, Nathan		65

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Company		Name	Federally Funded Yes / No	Miles Travelled One-way
CHS Pipelines & Terminals– Laurel	X	Martin, Jay	No	30
		Haan, Jacob	No	30
		Phillips, Joey	No	30
CHS Refinery – Laurel Pipelines & Terminals		Metzger, Keith		30
		Beach, Tina	No	30
County Water District of Blgs Heights	X	Nieskens, Duke	No	3
		Brookshire, Peyton	No	3
DHS		Middlebrook, Randy		
DPC	X	Rosh, Ron	No	
DXP		Ashworth, Jeff	No	1
ExxonMobil Pipeline			N	4.5
		Vokral, James	No	4.5
ExxonMobil Refinery		Drain, Kelly	No	3
		Cavazos, Arnold	No	1
FBI		Brown, Nicolette	Yes	1
		Rose, Nicolette	Yes	1
		Stewart, Michele	Yes	1
		Shirley, Kiffa	Yes	1
Faith Chapel		Bragg, Christie		
HOPE [Animal Assisted Crisis Response] Dogs		Schlitz, Harry		
Industrial Communications		Miller, Thomas	No	5
		Reay, Aaron	No	5
Laurel, City of		Kolstad, Keith	No	30
Laurel, City of		Markegard, Kurt	No	30
Laurel, City of – Fire Department		Shomer, Jason		30
Laurel, City of - Police Department	X	Musson, Rick	No	30
Laurel Public Schools		Blonk, Tim	Yes	30
Living Independently Today/Tomorrow		Jed Barton	No	2
		Woodard, Steve	No	2
Lockwood Fire Dept		Staley, John	No	7
			No	7
Lockwood Water & Sewer		Woods, Woody		7
Loveland Products		Grassel, Diana		
		Frickle, Melanie		
		Berry, Jacob	No	3

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Company		Name	Federally Funded Yes / No	Miles Travelled One-way
Montana Dakota Utilities	X	Tipton, Michelle	No	2
MT Dist. V DES Rep.		Hanson, Charlie	Yes	5
Montana Fire Service Training School	X	Larson, Terry		
Montana Highway Patrol		Edgell, Keith	No	
MSU-Billings – Risk Manager		Aamold, Christy	No	1
MSU-Billings –Police		Davis, Adam		1
		Forshee, Scott		1
Montana Prescribed Fire Service		Bushey, Chuck		
Montana Rail Link		Turner, Mark		20
Montana Sulphur & Chemical		DeHart, Mark	No	
Montana Women's Prison				3
	X	Hosa, Tim		3
		Mooreman, Michael		
National Weather Service	X	Frieders, Thomas		
		Meier, Keith		
Northwestern		Perry, Lisa	No	
PPC-Montana		Wells, Jon	No	130
PPL-Montana		Beckman, Lee		2
		Broadie, Chris		2
		Clark, Ross		2
		Kimmet, Ken		2
		Magnuson, Chris		1
Phillips 66		Adelman, Ben		2
			No	1
Phillips 66 Pipeline		Wahlert, Shawn	No	
Rimrock Foundation		Eckenroad, Jim	No	1
Riverstone Health	X	Neill, Greg	Yes	2
		Schneeman, Barbara	Yes	2
	X	Staton, Jennifer		
			Yes	2
SM Energy		Sutherland, Jeniffer	No	1
		Tengberg, Kim	No	1
Salvation Army		Jackson, Kevin (Maj)	No	2
St. Andrew Presbyterian		Russell, Aline	No	9

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St. John's Lutheran Ministries/Disaster Response		Burgess, Kent		
	X	Wilkerson, Rob		6
St. Vincent Healthcare		Janskovitch, Tony		
		Mahoney, Jason		
		Olivas, Adam		
Stillwater Billings Clinic		Davey, Scott	Yes	100
		Grim, Jill	Yes	100
Sysco Food Service		Kelly, Chuck		4
United Blood Services		Rainey, Scott		
		Hawkins, Desiree		
		Harms, Erin		
US Marshal's Service		Ostermiller, Rod		
		Rash, Carol	Yes	2
USPHS / Indian Health Services		Murga, Ricardo		2
United States Postal Service		Haight, Rae Ann	Yes	1
United Properties		Newell, Danna	No	
US Water Rescue Dive Team		Harper, Oren	No	1
		Weinreis, Shane	No	4
United Way Volunteer Center		Sanderson, Pam	No	2
	X	Mackey, Chris		2
YARES, Radio Club		Bikle, Chuck	No	6
		Glass, Ron	No	6
		Lough, Bob		
		Mick, Carol		
Yellowstone Art Museum	X	Price, Kelly		1
Yellowstone County DES		Shoemaker, Brad		
		Oberg, Linda		
Yellowstone County GIS		Luppen, Janelle		
	X	Powell, Mike		
Yellowstone Co – Sheriff		Linder, Mike		2
		Evans, Kevin		2
83 rd Civil Support Team (WMD)		Anderson, Shane	Yes	250
		Steichea, Jason	Yes	
GUEST:				
	29	TOTAL ATTENDANCE		