

MINUTES

MAY 12, 2016

	The meeting was called to order.																																					
INTRODUCTIONS																																						
AGENDA ITEMS	DISCUSSION		ACTION STEPS / FUTURE EVENTS																																			
MINUTES	Minutes of the previous were approved as distributed. [Ashworth/Mahoney]																																					
FINANCIAL REPORT	<p><u>QUARTERLY FINANCIAL REPORT</u> [BRAD SHOEMAKER, YELLOWSTONE COUNTY DES DIRECTOR] Financial Reports are given quarterly: March, June, September, and December. See attached report from Ystn County.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><i>Opening Balance</i></th> <th style="text-align: center;"><i>Debits</i></th> <th style="text-align: center;"><i>Credits</i></th> <th style="text-align: center;"><i>Ending Balance</i></th> </tr> </thead> <tbody> <tr> <td>Liability Total</td> <td style="text-align: right;">(\$27,232.76)</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: right;">\$27,232.76</td> </tr> <tr> <td style="padding-left: 20px;">Asset Totals</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td style="padding-left: 20px;">Revenue Totals</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td style="padding-left: 20px;">Expenditure Totals</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td>General Ledger Total:</td> <td style="text-align: right;">(\$27,232.76)</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: right;">(\$27,232.76)</td> </tr> <tr> <td colspan="5" style="text-align: right;"><i>March, 2016 Report</i></td> </tr> </tbody> </table>			<i>Opening Balance</i>	<i>Debits</i>	<i>Credits</i>	<i>Ending Balance</i>	Liability Total	(\$27,232.76)	0	0	\$27,232.76	Asset Totals	0	0	0	0	Revenue Totals	0	0	0	0	Expenditure Totals	0	0	0	0	General Ledger Total:	(\$27,232.76)	0	0	(\$27,232.76)	<i>March, 2016 Report</i>					Next Report Due: June, 2016
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	<u>EXERCISE DESIGN COMMITTEE:</u> [JEFF ASHWORTH, CHAIR]																																					
	<p><u>FORMIDABLE FOOTPRINT EXERCISE SCHEDULE:</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Exercise Date</th> <th style="width: 20%;">Scenario</th> <th style="width: 65%;">Description</th> </tr> </thead> <tbody> <tr> <td>MAY 28, 2016</td> <td>FLOOD</td> <td rowspan="2">Separate registration is required to participate in each exercise. Individual participant registration CLOSES at 9:00AM ET on the day prior to the exercise.</td> </tr> <tr> <td>JUN 25, 2016</td> <td>WILDFIRE</td> </tr> <tr> <td>JUL 30, 2016</td> <td>TORNADO</td> <td rowspan="2">For agencies and organizations planning to participate in the Formidable Footprint exercise series it is recommended that a minimum of three individuals participate in the exercise working together as part of a disaster planning / response team.</td> </tr> <tr> <td>Aug 27, 2016</td> <td>EARTHQUAKE</td> </tr> <tr> <td>Sept 24, 2016</td> <td>INFLUENZA / PANDEMIC</td> <td rowspan="3">To ensure that all participants receive important situational awareness materials prior to the exercise as well as a Certificate of Participation at the conclusion of the exercise everyone participating in an exercise will need to register. If an individual is not registered they will not receive important e-mailed materials designed to ensure their participation in the exercise is successful.</td> </tr> <tr> <td>Oct 29, 2016</td> <td>Hurricane</td> </tr> <tr> <td>Jan 28, 2017</td> <td>Solar Storm</td> </tr> </tbody> </table>		Exercise Date	Scenario	Description	MAY 28, 2016	FLOOD	Separate registration is required to participate in each exercise. Individual participant registration CLOSES at 9:00AM ET on the day prior to the exercise.	JUN 25, 2016	WILDFIRE	JUL 30, 2016	TORNADO	For agencies and organizations planning to participate in the Formidable Footprint exercise series it is recommended that a minimum of three individuals participate in the exercise working together as part of a disaster planning / response team.	Aug 27, 2016	EARTHQUAKE	Sept 24, 2016	INFLUENZA / PANDEMIC	To ensure that all participants receive important situational awareness materials prior to the exercise as well as a Certificate of Participation at the conclusion of the exercise everyone participating in an exercise will need to register. If an individual is not registered they will not receive important e-mailed materials designed to ensure their participation in the exercise is successful.	Oct 29, 2016	Hurricane	Jan 28, 2017	Solar Storm	<p>NEXT EXERCISE DESIGN MEETING:</p> <p style="text-align: center;">May 24</p> <p>4th Floor/Conf Room Billings Clinic Cancer Center</p> <p>4th Tuesday / Monthly</p>															
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COMMITTEE REPORTS	ACTION STEPS / FUTURE EVENTS
<p><u>OPERATION COYOTE 2016:</u> For the benefit of the students attending from PPT program, Jeff explained that COYOTE (County of Yellowstone Operating Together in an Emergency) Exercises are on a two-year rotation.</p> <p>The 2016 COYOTE exercise will be an activation of the POD system (point of dispensing) which will be conducted the week of June 13-17.</p> <p>June 13th: Table top – Airport Ops 1-3 p.m. June 14th: EOC, Riverstone Health June 15th: BOC ‘closed POD’ for public safety responders from 2-6 p.m. June 16th: After action review June 17th Simulated POD activation for the public - 1:00 – 3:00 p.m., Billings West High. The goal is to get as many people (500-700) through the system within that 2-hr timeframe.</p>	
<p><u>ACTIVE SHOOTER EXERCISE: AIRPORT - [TABLE-TOP EXERCISE]</u> The Airport (terminal only) has a planned ‘active shooter’ exercise, May 17-18 for 1st Responders only.</p>	
<p><u>ACTIVE SHOOTER EXERCISE: ST. VINCENT - [TABLE-TOP EXERCISE]</u> May 24 @ 10:00 a.m.</p>	
<p><u>CRITICAL ISSUES CAMPUS SAFETY: [WEBINAR / VIRTUAL TABLE-TOP] – MAY 26 – NOON (MTN TIME)</u> Date: Thursday, May 26, 2016; Time: 2:00 PM (ET), 11:00 AM (PT)</p> <p><i>Register today for free at:</i> http://click.1105info.com/?qs=4362dcfd74af19c6dab1140fecb80809683464d55784748542607cd824bc230f1629ce206e5483ed</p> <p>OVERVIEW: Large-scale emergency incidents and disasters can occur anywhere in any ‘campuses.</p>	
<p><u>CONOCOPHILLIPS 66 PIPELINE: EXERCISE – JUNE 14TH.</u></p>	
<p><u>ANIMAL SHELTERING IN A DISASTER – JUNE 21ST WORKSHOP.</u> Focus is not so much on small pets but on large animals, livestock and what can be done.</p>	
<p><u>GRANTS COMMITTEE [DIANNE LEHM, CHAIR]</u> BLM fuels reductions post cards have been mailed out. Eighteen contacts have been received to be included to have work done.</p> <p>Yellowstone County SHSG program grant application has been submitted with the final notice to be received by mid-October.</p> <p>Pre-Disaster Mitigation: Updated and due by the end of 2016. Brad Shoemaker stated that he is looking for a letter of support for the grant from the LEPC.</p> <p>HMEP Grant Application Submittal Deadline: Closed.</p> <p>REMINDER: If you want help with grants, please you can contact Dianne. She can help agencies proof grants. Contact: Dianne Lehm, lehm@bigskyveda.org</p>	<p style="text-align: right;">Dianne Lehm lehm@bigskyveda.org</p>

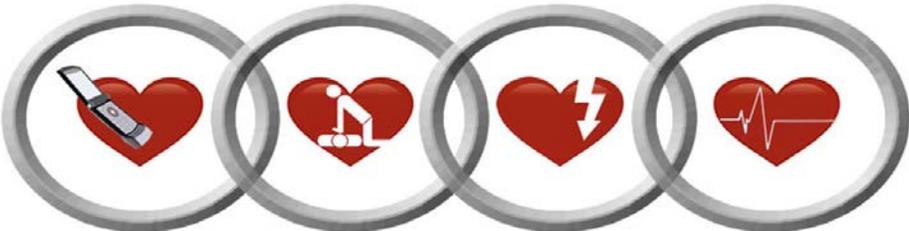
LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

COMMITTEE REPORTS		ACTION STEPS / FUTURE EVENTS
	<p><u>CAER/CITIZENS CORPS</u> [PAM SANDERSON, CHAIR] The purpose of Citizens Corps is to get citizens involved in emergency planning before it is actually needed.</p> <p>Reminder: Billings Clinic Wellness Fair – June 10th. Will have the Ready Yellowstone board set up.</p> <p>Pam distributed cards for volunteer registrations to participate in the Coyote 2016 POD exercise on June 17th. Have ordered bags / magnets to use as handouts at the Coyote 2016 exercise.</p> <p>Still have brochures and preparedness handouts available for the asking.</p> <p>Social Media / P.I.O. Policy Status: Pending.</p>	<p>The change of meeting date / time is pending.</p>
	<p><u>HEALTH & MEDICAL ADVISORY GROUP (HMAG)</u> [SHAWN HINES, CHAIR; JASON MAHONEY] HMAG will be meeting on May 27th. 10:00 a.m. – Noon, Marillac Hall – Madison/Jefferson Room. A copy of the proposed Agenda and minutes from the previous meeting will be distributed via email.</p>	<p>May 27, 2016</p>
	<p><u>CONFERENCE SUB-COMMITTEE</u> [AARON STULC, CHAIR]: Discussion regarding what is the focus of the annual conference and who is the target audience.</p> <p>A survey will be re distributed to all LEPC agencies. Please do take the time to complete the survey with your thoughts regarding the annual MSSC/LEPC Conference and what you would like the focus and target audience to be.</p> <p>A final accounting of the 2015 and 2016 Conferences has not been received from MSSC and is still pending to be formally included in the LEPC Minutes.</p>	<p>Survey to be emailed out.</p>
	<p><u>CRISIS COMMUNICATIONS SUB-COMMITTEE:</u> [NO COMMITTEE CHAIR IDENTIFIED.] No report</p>	
	<p><u>COMMUNICATIONS SUB-COMMITTEE:</u> [JASON MAHONEY, CHAIR] Did not meet. No report. Meetings: Monthly - 2nd Tuesday, 2:00 p.m.</p>	
	<p><u>TRAINING SUB-COMMITTEE:</u> [GREG NEIL, CHAIR] <u>UPCOMING TRAINING OPPORTUNITIES:</u></p>	
	<p><u>SAFETY OFFICER TRAINING: JUNE 22-24 – HELENA</u></p>	
	<p><u>PLANNING SUB-COMMITTEE:</u> [BRAD SHOEMAKER, CHAIR] Charlie Hanson reported that the base plan was finalized and approved. Work has started on an ESS format with #11. Brad Shoemaker, Yellowstone County DES Director is assuming the role as Chair.</p>	
<p>OLD BUSINESS</p>	<p>None.</p>	

<p>NEW BUSINESS</p>	<p>CARDIAC READY COMMUNITY – JANET TRETHERWEY. Meet the Cardiac Ready Communities Project Coordinator: Janet Trethewey, EdD, recently retired after teaching for 25 years at MSU-Northern in Havre, MT. At MSU-Northern, she developed the Health Promotion program and taught courses in health, exercise science and education. She also served as the employee wellness program director for 18 years at the university.</p>	
	<div data-bbox="516 430 1075 625" data-label="Image"> </div> <p>The Montana Department of Public Health and Human Services is pleased to be the recipient of a gift of \$3.2 million from The Leona M. and Harry B. Helmsley Charitable Trust, one of the nation's largest foundations, to implement a three-year Cardiac Ready Communities initiative in Montana.</p> <p>The Problem Cardiac arrest is a condition in which abnormal heart rhythms, called arrhythmias, cause the heart's electrical impulses to suddenly become chaotic. When cardiac arrest occurs, the heart stops abruptly, the victim collapses and quickly loses consciousness. Death usually follows unless a normal heart rhythm is restored within minutes. The recommended protocols for treating cardiac arrest include cardiopulmonary resuscitation (CPR) and defibrillation (electric shock to the heart). Over one-quarter of all deaths in Montana are attributed to cardiovascular disease. Many of these patients will die before reaching a hospital. When a heart attack occurs, a fast and accurate medical response is crucial. Each minute that the heart is deprived of oxygen increases the chances of damaging or destroying part of the heart muscle. About 80 percent of out-of-hospital cardiac arrest occur in private or residential settings, yet only a third of these patients receive bystander CPR.</p> <p>The Project In collaboration with stakeholders including EMS services, hospitals, community leaders and the public, this Montana Cardiac Ready Communities project will enhance many essential elements of the cardiac arrest chain of survival: a public education campaign on heart attack signs and symptoms and the need to activate the 9-1-1 system; citizen hands-only CPR; public access defibrillation programs; training on high performance CPR for ambulance services and hospitals; and a system-wide data tool for quality measurement and improvement. Targeted funding will be provided to deploy automatic compression devices to EMS services and hospital to aid in the delivery of quality CPR and cardiac care.</p> <p>This initiative represents a significant investment in Montana's emergency medical system, especially in our rural areas. There is a great need for development of a statewide cardiac care program for Montana which helps stimulate better patient outcomes from cardiac events. The rural nature of Montana often prevents even the best of emergency service systems from arriving at rural scenes in time to help cardiac arrest patients. Hence, the development of Cardiac Ready Communities around the deployment of automatic compression devices offers a unique opportunity to improve several elements of a system of cardiac care.</p> <p>A key strategy of this project is to advance care in all EMS agencies and hospitals in the State by installing automated chest compression devices to perform CPR when cardiac arrest patients present or are encountered. Because the automated chest compression device delivers effective and consistent chest compressions with a minimum of interruptions, implementation of this life-saving equipment will provide the patient with the best available chance for survival. CPR performed at consistent depths and rates of compression, and with minimal interruption, improves outcomes while the patient is being treated and transported as well as in the hospital. Utilization of chest compression devices has the potential to increase survival rates 30% to 50%. Specific benefits of the</p>	

	<p>equipment include:</p> <ul style="list-style-type: none"> ▶ The chest compression device performs 100 compressions per minute with a depth of 2 inches with the same efficiency for all patients. ▶ The device allows for complete chest wall recoil after each compression and provides a 50% duty cycle, which allows for equal compression and relaxation time for the chest wall. ▶ Restoring blood flow to normal levels will help responders establish an intravenous line due to the inflation of the veins making it easier to find a vein to start the line and administer appropriate drug therapies. ▶ The automated chest compression device will circulate drugs faster and more completely improving the chances of inducing a rhythm that can be defibrillated. ▶ Using the device will reduce the stress and strain on responders and make the transport safer as the responder can be seated to perform treatment instead of standing over the patient. ▶ The device reduces rib fractures and cartilage damage compared to manual compression during CPR. <p>Project Goal Equip EMS services and hospitals with automated CPR devices as well as support a broader goal to increase survival from sudden cardiac arrest through Cardiac Ready Communities.</p> <p>Project Strategy Provide leadership to facilitate the development and implementation of components of Cardiac Ready Communities including use of dispatch CPR, public hands-only CPR and AEDs, as well as EMS and hospital high performance CPR enhanced with automated compression devices.</p> <p>Proposed Project Outcome Increased survival of cardiac patients through development and implementation of a high-performance cardiac care system.</p> <div style="text-align: center;">  <p>Early Access Early CPR Early Defibrillation Early Advanced Care</p> </div>	
	<p><u>GAP ANALYSIS: DELAY TO JUNE 9TH MEETING.</u></p>	
<p>OTHER BUSINESS</p>		

Next LEPC meeting is scheduled for June 9, 2016 @ 1:30 p.m. @ Fire Station #1 – Basement Training Room

Motion to adjourn: [Shoemaker / Kolstad]

Meeting Adjourned: 3:10 p.m.

ATTENDANCE RECORD – MAY 12, 2016 MEETING

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
Advanced Care Hospital	X	Copeman, Chuck	No	15
Alternatives, Inc.		Clark, Shawna	No	1
	X	Deady, Rick Alan	No	2
American Medical Response			No	5
	X	Hansen, Brian	No	5
	X	Collins, Amber	No	5
American Red Cross	X	Firman, Abra	No	1
		Washburn, Jill	No	1
Big Sky EDA – Project Impact		Lehm, Dianne	No	5
		Patrick Klugman	No	1
Billings, City of		Kristjanson, Jon		1
Billings, City of – Airport	X	Barry, Tom		2
		Brown, Jeff		2
		Brumfield, Chase		2
Billings, City of – Airport Fire	X	Glancy, Mike	No	1
Billings, City of – Fire		Dextras, Paul	No	1
		Biggins, Sean	No	1
	X	Gibson, Kathy	No	1
		Hoppel, Matt	No	1
		Larson, Terry	No	5
	X	Rash, William	No	2
Billings, City of – Police	X	Harper, R.D.		5
Billings, City of - Public Works		Krizek, Boris		3
Billings, City Public Works – Water		Workman, Gary	No	3
Billings, City/County Planning		Friday, Wyeth	Yes	5
Billings Clinic				5
	X	Marcotte, Joe		5
		Pomroy, Callie		
		Del Priore, Cynthia		
Billings, Public Schools		Pearce, Cyndi	No	3
Brenntag Pacific, Inc.		Gold, Nick	No	15
BusinessWatch Montana		Cox, Meridith	No	
Carbon County Public Health/Beartooth Blgs Clinic		Anderson, Nathan		65
CHS Pipelines & Terminals– Laurel		Kimble, Brad	No	30
		Haan, Jacob	No	30
		Lowe, Russ (Retired)		
		Phillips, Joey	No	30

LOCAL EMERGENCY PLANNING COMMITTEE

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JOE MARCOTTE, CHAIR

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
CHS Refinery – Laurel Pipelines & Terminals		Metzger, Keith		30
		Beach, Tina	No	30
County Water District of Blgs Heights		Nieskens, Duke	No	3
		Brookshire, Peyton	No	3
DHS		Middlebrook, Randy		
DPC		Rosh, Ron	No	
DXP		Ashworth, Jeff	No	1
ExxonMobil Pipeline		Montgomery, Jeb	N	4.5
		Vokral, James	No	4.5
ExxonMobil Refinery		Drain, Kelly	No	3
		Cavazos, Arnold	No	1
FBI	X	Brown, Nadine	Yes	1
		Rose, Nicolette	Yes	1
	X	Stewart, Michele	Yes	1
		Shirley, Kiffa	Yes	1
Faith Chapel		Bragg, Christie		
HOPE [Animal Assisted Crisis Response] Dogs		Findley, Lyn	No	4
	X	Schlitz, Harry		
Industrial Communications		Miller, Thomas	No	5
		Reay, Aaron	No	5
Laurel, City of	X	Kolstad, Keith	No	30
Laurel, City of		Markegard, Kurt	No	30
Laurel, City of – Fire Department		Shomer, Jason		
Laurel, City of - Police Department		Musson, Rick	No	30
Laurel Public Schools		Bronk, Tim	Yes	30
		Reiter, Scott	Yes	
Living Independently Today/Tomorrow	X	Jed Barton	No	
Lockwood Fire Dept		Staley, John	No	7
			No	7
Lockwood Water & Sewer		Woods, Woody		7
Loveland Products		Grassel, Diana		
		Fricke, Melanie		
		Williams, Michael		
MT Dist. V DES Rep.	X	Hanson, Charlie	Yes	5
Montana Highway Patrol	X	Baum, Craig	No	

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MSSC		Roadifer, Greg	No	8
		Stulc, Arron	No	10
MSU-Billings – Risk Manager		Aamold, Christy	No	1
MSU-Billings –Police		Davis, Adam		1
		Forshee, Scott		1
Montana Prescribed Fire Service		Bushey, Chuck		
Montana Rail Link		Turner, Mark		20
Montana Sulphur & Chemical		DeHart, Mark	No	
Montana Women's Prison		Paul, Bob		3
		Hosa, Tim		3
National Weather Service		Frieders, Thomas		
		Meier, Keith		
PPC-Montana		Wells, Jon	No	130
PPL-Montana		Beckman, Lee		2
		Broadie, Chris		2
		Clark, Ross		2
		Kimmet, Ken		2
		Magnuson, Chris		1
Phillips 66		Adelman, Ben		2
		Fawcett, Bill	No	1
		Omsberg, Ron	No	2
Phillips 66 Pipeline		Harmon, Jeff	No	
Rimrock Foundation		Eckenroad, Jim	No	1
Riverstone Health			Yes	2
	X	Neill, Greg	Yes	2
		Schneeman, Barbara		
SM Energy		Staton, Jennifer	Yes	2
		Sutherland, Jeniffer	No	1
		Tengberg, Kim	No	1
Salvation Army		Jackson, Kevin (Maj)	No	2
St. Andrew Presbyterian		Russell, Aline	No	9
St. John's Lutheran Ministries/Disaster Response		Burgess, Kent		
		Mamweiler, Mike		
		Wilkerson, Rob		6
St. Vincent Healthcare		Janskovitch, Tony		
	X	Mahoney, Jason		
		Olivas, Adam		

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Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
		Wofford, Terri		2
Stillwater Billings Clinic		Davey, Scott	Yes	100
		Grim, Jill	Yes	100
Sysco Food Service		Kelly, Chuck		4
		Lough, Bob		4
US Marshal's Service		Ostermiller, Rod		
		Rash, Carol	Yes	2
United States Postal Service		Haight, Rae Ann	Yes	1
United Properties		Newell, Danna	No	
US Water Rescue Dive Team		Harper, Oren	No	1
		Weinreis, Shane	No	4
United Way Volunteer Center	X	Sanderson, Pam	No	2
	X	Mackey, Chris		2
YARES, Radio Club		Bikle, Chuck	No	6
		Glass, Ron	No	6
Yellowstone Art Museum		Peterson, Robyn		1
Yellowstone County DES	X	Shoemaker, Brad		
		Oberg, Linda		
Yellowstone County Fuel Mitigation		Bushey, Chuck	No	2
Yellowstone County GIS		Luppen, Janelle		
Yellowstone Co – Sheriff		Evans, Kevin		2
		Skillen, Shane		2
83 rd Civil Support Team (WMD)		Anderson, Shane	Yes	250
		Steichea, Jason	Yes	
GUEST:				
DPHHS EMS-TS	X	Trethewey, Janet		
	25	TOTAL ATTENDANCE		