

MINUTES: JUNE 9, 2016 MEETING [JOE MARCOTTE]**COMMITTEE REPORTS**

1. **EXERCISE DESIGN COMMITTEE REPORT** [Jeff Ashworth] Jeff reported the following:
 - a. Airport TTX: May 18, 2016 – Active shooter scenario. Well attended event. ARFF to distribute after-action report soon.
 - b. May 26, Campus Security Virtual TTX
 - c. Formidable Footprint upcoming drills: June is wildfire.
 - d. COYOTE '16: Will occur during week of June 13-17. Separate activity schedule attached. For questions, contact Greg Neil at RiverStone Health
 - e. September 27: Active Shooter TTX at St. Vincent Healthcare Merillac Hall. Additional info forthcoming.
 - f. Next committee meeting on 6/28.
2. **GRANTS SUBCOMMITTEE** [Dianne Lehm] – No report.
3. **CAER / CITIZENS CORP COUNCIL SUBCOMMITTEE** [Pam Sanderson] Pam reported the following:
 - a. The Ready Yellowstone internet domain name expired recently. Pam has renewed the name
 - b. The CAER committee is promoting preparedness via COYOTE '16. In addition, she will be promoting preparedness via Caring for a Day in September.
 - c. Some public service announcements have been used to promote preparedness with Brad Shoemaker making the announcements.
 - d. Pam is actively working on volunteer registration for the COYOTE '16 exercise
 - e. She will be putting up the LEPC exhibit at the Billings Clinic Safety & Wellness Fair which will happen on 6/10. Joe shared that this event is held annually as an employee education opportunity. Any member of the LEPC is welcome to stop by the Billings Clinic Mary Alice Fortin Health Conference Center.
4. **HEALTH & MEDICAL ADVISORY GROUP (HMAG)** [Shawn Hines] Greg Neill and Jason Mahoney reported the following:
 - a. The Cardiac Ready presentation provided at the May LEPC meeting was presented to the HMAG per recommendations of the LEPC
 - b. Work is being done around preparedness for the zika virus.
 - c. Initiating work on county plan updates that fall under the HMAG umbrella. The HMAG will await work being done by the LEPC Planning subcommittee to obtain the appropriate format.
 - d. A presentation on bed bugs was well attended.
5. **CONFERENCE SUBCOMMITTEE** [Paul Hutter/Greg Roadifer/Aaron Stulc] Joe shared:
 - a. He was in receipt of an email from Greg Roadifer. He read the key points of the email
 - i. MSSC and ASSE wish to dissolve their conference partnership with the LEPC.
 - b. Joe will pursue a final accounting report for the 2016 conference.
6. **CRISIS COMMUNICATIONS SUB-COMMITTEE/P.I.O.'S** [No Committee Chair Identified]
 - a. Joe and Brad are to meet to prepare a draft job description

- b. Joe and Brad are to present the draft job description to the County Commissioners
- 7. COMMUNICATIONS SUBCOMMITTEE [Jason Mahoney]
 - a. No report
 - b. It was recommended that Kathy Gibson send out the meeting notice to all members of the LEPC in follow up to strong discussion at the Airport TTX.
- 8. TRAINING SUBCOMMITTEE [Greg Neill]