

MINUTES

JULY 14, 2016

	The meeting was called to order.																																					
INTRODUCTIONS																																						
AGENDA ITEMS	DISCUSSION		ACTION STEPS / FUTURE EVENTS																																			
MINUTES	Minutes of the previous were approved as distributed. [Ashworth/Mahoney]																																					
FINANCIAL REPORT	<p><u>QUARTERLY FINANCIAL REPORT</u> [BRAD SHOEMAKER, YELLOWSTONE COUNTY DES DIRECTOR] Financial Reports are given quarterly: March, June, September, and December. See attached report from Ystn County.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><i>Opening Balance</i></th> <th style="text-align: center;"><i>Debits</i></th> <th style="text-align: center;"><i>Credits</i></th> <th style="text-align: center;"><i>Ending Balance</i></th> </tr> </thead> <tbody> <tr> <td>Liability Total</td> <td style="text-align: right;">(\$27,232.76)</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: right;">\$27,232.76</td> </tr> <tr> <td style="padding-left: 20px;">Asset Totals</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td style="padding-left: 20px;">Revenue Totals</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td style="padding-left: 20px;">Expenditure Totals</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td>General Ledger Total:</td> <td style="text-align: right;">(\$27,232.76)</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: right;">(\$27,232.76)</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			<i>Opening Balance</i>	<i>Debits</i>	<i>Credits</i>	<i>Ending Balance</i>	Liability Total	(\$27,232.76)	0	0	\$27,232.76	Asset Totals	0	0	0	0	Revenue Totals	0	0	0	0	Expenditure Totals	0	0	0	0	General Ledger Total:	(\$27,232.76)	0	0	(\$27,232.76)						Next Report Due: September, 2016
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	<p><u>FORMIDABLE FOOTPRINT EXERCISE SCHEDULE:</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Exercise Date</th> <th style="width: 20%;">Scenario</th> <th style="width: 65%;">Details</th> </tr> </thead> <tbody> <tr> <td>JUL 30, 2016</td> <td>TORNADO</td> <td rowspan="2">Separate registration is required to participate in each exercise. Individual participant registration CLOSES at 9:00AM ET on the day prior to the exercise.</td> </tr> <tr> <td>AUG 27, 2016</td> <td>EARTHQUAKE</td> </tr> <tr> <td>OCT 29, 2016</td> <td>HURRICANE</td> <td rowspan="2">Everyone who will be participating in the exercise must register for the following reasons:</td> </tr> <tr> <td>NOV, 2016</td> <td>NO EXERCISES</td> </tr> <tr> <td>DEC, 2016</td> <td>NO EXERCISES</td> <td rowspan="4"> <ol style="list-style-type: none"> 1. Prior to the exercise important Read Ahead materials will be e-mailed to all registered participants. These materials are important to ensure your participation in the exercise is successful. 2. At the end of the exercise only registered participants will be able to complete and submit their individual exercise evaluation (Hotwash). 3. Only registered participants will be able to access and print their Certificate of Participation once they have submitted their individual exercise evaluation. </td> </tr> <tr> <td>JAN 28, 2017</td> <td>SOLAR STORM</td> </tr> <tr> <td>FEB 25, 2017</td> <td>FLOOD</td> </tr> <tr> <td>MAR 25, 2017</td> <td>WILDFIRE</td> </tr> <tr> <td>APR 29, 2017</td> <td>INFLUENZA/PANDEMIC</td> <td></td> </tr> </tbody> </table>		Exercise Date	Scenario	Details	JUL 30, 2016	TORNADO	Separate registration is required to participate in each exercise. Individual participant registration CLOSES at 9:00AM ET on the day prior to the exercise.	AUG 27, 2016	EARTHQUAKE	OCT 29, 2016	HURRICANE	Everyone who will be participating in the exercise must register for the following reasons:	NOV, 2016	NO EXERCISES	DEC, 2016	NO EXERCISES	<ol style="list-style-type: none"> 1. Prior to the exercise important Read Ahead materials will be e-mailed to all registered participants. These materials are important to ensure your participation in the exercise is successful. 2. At the end of the exercise only registered participants will be able to complete and submit their individual exercise evaluation (Hotwash). 3. Only registered participants will be able to access and print their Certificate of Participation once they have submitted their individual exercise evaluation. 	JAN 28, 2017	SOLAR STORM	FEB 25, 2017	FLOOD	MAR 25, 2017	WILDFIRE	APR 29, 2017	INFLUENZA/PANDEMIC		<p>NEXT EXERCISE DESIGN MEETING:</p> <p style="text-align: center;">July 26</p> <p>4th Floor/Conf Room Billings Clinic Cancer Center</p> <p>4th Tuesday / Monthly</p>										
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	Here is the main website for the monthly series of Formidable Footprint exercises. http://www.drc-group.com/project/footprint.html																																					

COMMITTEE REPORTS		ACTION STEPS / FUTURE EVENTS																				
	<p><u>OPERATION COYOTE 2016:</u> Jeff reported that Operation Coyote 2016 was a success. A great turnout. Pam and her volunteers did a tremendous job; Greg and Jennifer @ RiverStone and Charlie MT DES thank you for the all the work you did throughout the year and thank you to Harry and Hope Dogs for being on scene.</p> <p>As a reminder, Jeff reported that there are 3 phases to each successful exercise. 1) Planning; 2) the Exercise itself; and 3) Follow-up / After Action Report.</p> <p>Jeff again thanked everyone who participated in the Operation Coyote 2016 Exercise and reminded them that Phase III of the exercise (Follow-up/After Action Report) still has to be completed. To that end, he asked for all agencies to report the following information to him, <u>NO LATER THAN JULY 31ST PLEASE.</u></p> <p>Email information to jashworth@dxpe.com</p> <p>Approximate number of participants, plus number of hours dedicated to the exercise during any of the phases.</p>																					
	<p><u>ACTIVE SHOOTER EXERCISE: SEPTEMBER 27, 2016 [TABLE-TOP EXERCISE] – MARILLAC HALL</u></p>																					
	<p><u>ANIMAL SHELTERING: [VIRTUAL TABLE-TOP EXERCISE]</u> Charlie Hanson reported that a virtual table-top exercise hosted at the Riverstone Health facility on June 21st was a success and thanked the LEPC for providing the funds to provide food/drink.</p>																					
	<p><u>EXERCISES – STATE-WIDE</u></p>																					
	<p><u>WHAT’S THAT SMOKE- DAWSON COUNTY FSE: SEPTEMBER 12, 2016 – DAWSON COUNTY/GLENDIVE</u> Airplane crash scenario with mass fatality/mass casualty. Seeking for patients/victims and evaluators September 12, 2016, beginning at 15:00. Dawson County- Glendive</p> <p>POC- Mary Jo Gehmert 406-377-2566 or gehnermj@dawsoncountymail.com</p>																					
	<p><u>VTTX [Virtual Table-Top] sessions- Cogswell Building of DPHHS in Helena</u></p> <table border="1" data-bbox="313 1388 1287 1549"> <thead> <tr> <th><i>Date(s)</i></th> <th><i>Description</i></th> <th><i>Location</i></th> <th><i>Time</i></th> </tr> </thead> <tbody> <tr> <td>August 23 or 25 (TBA)</td> <td>Mass Casualty Incident</td> <td>Helena</td> <td>10:00 – 2:00</td> </tr> <tr> <td>September 12 or 15 (TBA)</td> <td>Cyber-Security</td> <td>Helena</td> <td></td> </tr> <tr> <td>September 20 or 22 (TBA)</td> <td>Earthquake</td> <td>Helena</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Mass Casualty Incident- either August 23 or 25 (TBA) Cybersecurity- either September 13 or 15 (TBA) Earthquake scenario- either September 20 Or 22 (TBA) Exercise will be from 10:00 to 14:00 on each day that is selected POC TBA</p>	<i>Date(s)</i>	<i>Description</i>	<i>Location</i>	<i>Time</i>	August 23 or 25 (TBA)	Mass Casualty Incident	Helena	10:00 – 2:00	September 12 or 15 (TBA)	Cyber-Security	Helena		September 20 or 22 (TBA)	Earthquake	Helena						
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	<p><u>Great Montana Shakeout</u> October 19, 2016 at 10:19 Venues all over the State of Montana POC TBA</p>																					

COMMITTEE REPORTS		ACTION STEPS / FUTURE EVENTS
	<p><u>GRANTS COMMITTEE</u> [DIANNE LEHM, CHAIR] Joe Marcotte reported that Dianne will be participating via webinar within the next couple of weeks to learn more about possible grant funding being proposed for vulnerable populations.</p> <p>Yellowstone County SHSG program grant application has been submitted with the final notice to be received by mid-October.</p> <p>Brad Shoemaker reported that he is working on some long-term grant opportunities for rural fire department communication, which includes possibly looking at new radio tower or expanding the capabilities of existing towers.</p> <p>Brad also reported that he has approval to roll an EOC assessment into the Pre-Disaster Mitigation grant proposal which is scheduled to be updated and due by the end of 2016.</p> <p>REMINDER: If you want help with grants, please you can contact Dianne. She can help agencies proof grants. Contact: Dianne Lehm, lehm@bigskyeda.org</p>	<p>Dianne Lehm lehm@bigskyeda.org</p>
	<p><u>CAER/CITIZENS CORPS</u> [PAM SANDERSON, CHAIR] The goal is to educate and encourage the public to be ready and involved in the event of an emergency and/or disaster.</p> <p><u>Day of Caring: September 15, 2016</u> – 1:30-4:30 p.m. (Additional information to follow). LEPC member agencies were encouraged to be a part of the Day of Caring activities and to encourage their agencies/companies to participate as individuals or as a whole.</p> <p>Pam reported that she has brochures, preparedness handouts and bags that were used as handouts during the COYOTE 2016 exercise are available for the asking. Contact Pam @ pam.sanderson@unitedway.org for more information and where to pick them up.</p> <p>Social Media / P.I.O. Policy Status: Pending.</p>	<p>The change of meeting date/time is pending.</p>
	<p><u>HEALTH & MEDICAL ADVISORY GROUP (HMAG)</u> [SHAWN HINES, CHAIR; JASON MAHONEY] HMAG did not meet in June. The July meeting is scheduled for July 22, 2016. – A copy of the May meeting minutes are attached.</p>	<p>Next Meeting: July 22, 2016 St. Vincent</p>
	<p><u>CONFERENCE SUB-COMMITTEE</u> [] At the June meeting Joe Marcotte reported that he had received an email from MSSC/ASSE stating that they wish to dissolve their annual conference partnership with the LEPC.</p> <p>Joe has requested a final accounting of the 2016 Conference.</p>	<p>Pending: Final accounting of 2016 Conference</p>
	<p><u>AD-HOC CONFERENCE COMMITTEE</u> [JOE MARCOTTE, TEMPORARY CHAIR] It was decided to create a short-term work team that will meet to explore an annual conference idea to see if it is of benefit and report back to the LEPC of their findings. Work Team Members: Charlie Hanson, Jason Mahoney, Pam Sanderson, Brad Shoemaker, and Paul Dextras.</p>	
	<p><u>CRISIS COMMUNICATIONS SUB-COMMITTEE:</u> [NO COMMITTEE CHAIR IDENTIFIED.] Joe Marcotte reported that he and Brad Shoemaker have an August 8, 2016 meeting with the Yellowstone County Commissioners to discuss the need for a County PIO (Public Information Officer). Joe reported that he and the former DES Director were tasked by the County Commissioners to create a job description and bring it back for discussion.</p>	

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

COMMITTEE REPORTS	ACTION STEPS / FUTURE EVENTS
<p><u>COMMUNICATIONS SUB-COMMITTEE:</u> [JASON MAHONEY, CHAIR]</p>	<p>Meetings: Monthly-2nd Tuesday @ 2:00 p.m.</p>
<p><u>TRAINING SUB-COMMITTEE:</u> [GREG NEIL, CHAIR]</p> <p><u>EMI (Emergency Management) Application to Host Training – Billings</u></p> <p><i>MOTION:</i> <i>The following MOTION was made and approved.</i></p> <p><i>Members were asked to approve the proposal to submit an application on behalf of the LEPC to EMI to host a Cyber Security Training session in Billings and to allocate \$300 to provide food/drink for participants. [Hanson/Ashworth & Sanderson] - - - Approved</i></p>	
<p><u>OTHER UPCOMING TRAINING OPPORTUNITIES:</u></p>	
<p><u>DPHHS Summer Institute: July 18-22, 2016</u> Holiday Inn- Great Falls Website- http://dphhs.mt.gov/publichealth/PHEPTraining/SummerInstitute.aspx</p>	
<p><u>8th Annual Floodplain Resource Seminar: July 19-22, 2016</u> Helena College- University of Montana, Register at this link: www.tinyurl.com/hwkkqh3 POC- Ethan Stapp 406-444-0862 or estapp2@mt.gov</p>	
<p><u>G-318- Local Mitigation Planning Workshop: July 21-22, 2016</u> Helena College of Technology POC- Nadene Wadsworth 406-324-4785</p>	
<p><u>AWR-148: Crisis Management for School-Based Incidents: Partnering Rural Law Enforcement and the Local School Systems: August 15, 2016 08:00-17:00</u> Poplar High School, 400 4th Avenue West, Poplar To register, please visit our website: https://www.ruraltraining.org/training/schedule/2016-08-15-awr148-poplar-mt-001/ POC- John Kayser 419-434-5814 or Kayser@findlay.edu</p>	
<p><u>L0212- Developing Quality Mitigation Applications Training: August 24-26, 2016 08:00-16:00 daily – Bozeman.</u> Contact: Nadene Wadsworth 406-324-4785 or nwadsworth@mt.gov</p>	
<p><u>PER-304 Social Media for Disasters: September 14-16, 2016</u> Gallatin County- Location TBA and POC TBA</p>	
<p><u>All-Hazard (TRG-IDT) Dispatcher Training: Week of September 19-23, 2016</u> Lewistown- Location TBA Registration POC TBD</p>	
<p><u>ICS-300- Intermediate ICS: September 20-21, 2016 - Deer Lodge (Powell County) Location TBA</u> POC TBA</p>	
<p><u>IS-700 and ICS-100/200 for MDT: September/October 2016</u> Billings/Bozeman/Butte- locations TBA and POC TBA</p>	
<p><u>OTHER TRAINING AND/OR MEETING SPONSORED OR HOSTED BY THE STATE OF MONTANA</u></p>	
<p><u>SERC Meeting and Training: October 24-26, 2016</u></p>	
<p><u>SERC Committee Meetings- October 24</u></p>	

	<u>SERC Meeting- October 25</u>	
	<u>Montana Association of DES Coordinators Meeting- October 25</u> LEPC Training- October 26 Contact: Delila Bruno 406 324-4766 dbruno@mt.gov or Rick Forkel 406 324-4787 rforke@mt.gov	
	<u>Indian Nations Working Team: October 27-28, 2016</u> Billings. For more information contact Robert DesRosier 406 450-0646 or rjdrosi@3rivers.net	
	<u>PLANNING SUB-COMMITTEE:</u> [CHARLIE HANSON, CHAIR] ESF11 completed. Work on Policy will begin at the next meeting.	
OLD BUSINESS		
NEW BUSINESS	<u>CISM CONFERENCE FOR 1ST RESPONDERS.</u> Brad Shoemaker reported that the CISM Team is working on obtaining grants or other funding to host a CISM (Critical Incident Stress Mgmt.) Conference or Training for 1 st Responders. More to follow.	
OTHER BUSINESS		
	<u>EMERGENCY SIREN SYSTEM DECOMMISSION PLAN – BRAD SHOEMAKER, YSTN COUNTY DES</u> When asked about the recent article regarding Yellowstone County's Emergency Alert Sire System, Brad stated that he is formulating a 5-year plan to address this because something has to be done. The existing system does not meet the current and future needs of the community. Yellowstone County will have to either build out a newer system, take the existing system down and replace it with 21 st Century technology ... or a combination of both.	
AGENCY REPORTS:		
LIFTT	Planning an ice cream social/picnic in Veteran's Park to celebrate the signing of the Persons with Disabilities Act.	
YELLOWSTONE COUNTY DES	Working on a plan to provide credentialing to DES / LEPC under an information sharing platform with the goal to get agencies on board with new EOC which will have information on display boards in real time.	
UNITED WAY	Reminding all that preparedness information (magnets, bags, etc.) is still available to all who need or want.	
MT DES	SERC (State Emergency Response Commission) has sent a survey out to all LEPC's within the State. Joe Marcotte / Brad Shoemaker stated that they have the survey and will handle.	
RED CROSS	Busy in the Eastern part of the state. Preparing for the Home Fire Preparedness (Smoke detector install) campaign the 1 st Saturday in October, 2016. The 2015 campaign was a huge success with assistance of the Billings Fire Department and volunteers 700 + smoke detector installs in Yellowstone & Musselshell Counties. Reminded all that volunteers are always needed and appreciated.	
MHP	Busy time of the year for Highway patrol with additional number of travelers on the highways. Expecting a huge turnout for the Beartooth Rally in Red Lodge July 15-16-17 so he expects officers will be very busy over the weekend.	

HOPE DOG TEAMS	Teams working in Dallas	
ST. VINCENT	Preparing for their physical security assessment	
DXP	New app for smart phones – with this downloadable app – receive notifications of active shooter incidents in the area	
BILLINGS CLINIC	The clinic last week converted to ‘plain language’ notifications for all staff. Mass causality drill will be conducted at the clinic. Joe will again be teaching ICS 200 [Sept 19], ICS 300 [Oct 17-18] and ICS 400 classes. For confirmed dates / times / location and number of vacancies email Joe at jmarcotte@billingsclinic.org	

Motion to adjourn: [Mahoney / Vokral]

Meeting Adjourned: 2:45 p.m.

Respectfully Submitted: Kathy E. Gibson, LEPC Recording Secretary

Next LEPC meeting is scheduled for August 11, 2016 @ 1:30 p.m. @ Fire Station #1 – Basement Training Room

ATTENDANCE RECORD – JULY 11, 2016 MEETING

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
Advanced Care Hospital		Copeman, Chuck	No	15
Alternatives, Inc.		Clark, Shawna	No	1
		Deady, Rick Alan	No	2
American Medical Response		Hansen, Brian	No	5
	X	Collins, Amber	No	5
American Red Cross	X	Firman, Abra	No	1
		Washburn, Jill	No	1
Big Sky EDA – Project Impact		Lehm, Dianne	No	5
		Patrick Klugman	No	1
Billings, City of		Kristjanson, Jon		1
Billings, City of – Airport		Barry, Tom		2
		Brown, Jeff		2
		Brumfield, Chase		2
Billings, City of – Airport Fire		Glancy, Mike	No	1
Billings, City of – Fire		Dextras, Paul	No	1
		Biggins, Sean	No	1
	X	Christenson, Vince	No	1
	X	Gibson, Kathy	No	1
		Hoppel, Matt	No	1
		Larson, Terry	No	5
		Rash, William	No	2
Billings, City of – Police	X	Harper, R.D.		5
Billings, City of - Public Works		Krizek, Boris		3
Billings, City Public Works – Water		Workman, Gary	No	3
Billings, City/County Planning		Friday, Wyeth	Yes	5
Billings Clinic				5
	X	Marcotte, Joe		5
		Pomroy, Callie		
		DelPrive, Cynthia		
Billings, Public Schools		Pearce, Cyndi	No	3
Brenntag Pacific, Inc.		Gold, Nick	No	15
BusinessWatch Montana		Cox, Meridith	No	
Carbon County Public Health/Beartooth Blgs Clinic		Anderson, Nathan		65
CHS Pipelines & Terminals– Laurel		Kimble, Brad	No	30
		Haan, Jacob	No	30
		Phillips, Joey	No	30

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CHS Refinery – Laurel Pipelines & Terminals		Metzger, Keith		30
		Beach, Tina	No	30
County Water District of Blgs Heights		Nieskens, Duke	No	3
		Brookshire, Peyton	No	3
DHS		Middlebrook, Randy		
DPC		Rosh, Ron	No	
DXP	X	Ashworth, Jeff	No	1
ExxonMobil Pipeline		Montgomery, Jeb	N	4.5
	X	Vokral, James	No	4.5
ExxonMobil Refinery		Drain, Kelly	No	3
		Cavazos, Arnold	No	1
FBI	X	Rose, Nicolette	Yes	1
		Stewart, Michele	Yes	1
		Shirley, Kiffa	Yes	1
	X	West, Matthew	Yea	1
Faith Chapel		Bragg, Christie		
HOPE [Animal Assisted Crisis Response] Dogs		Findley, Lyn	No	4
	X	Schlitz, Harry		
Industrial Communications		Miller, Thomas	No	5
		Reay, Aaron	No	5
Laurel, City of	X	Kolstad, Keith	No	30
Laurel, City of		Markegard, Kurt	No	30
Laurel, City of – Fire Department		Shomer, Jason		30
Laurel, City of - Police Department	X	Musson, Rick	No	30
Laurel Public Schools		Bronk, Tim	Yes	30
		Reiter, Scott	Yes	
Living Independently Today/Tomorrow	X	Jed Barton	No	2
	X	Woodard, Steve	No	2
Lockwood Fire Dept		Staley, John	No	7
			No	7
Lockwood Water & Sewer		Woods, Woody		7
Loveland Products		Grassel, Diana		
		Frickle, Melanie		
		Williams, Michael		
MT Dist. V DES Rep.	X	Hanson, Charlie	Yes	5

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2305 8TH AVENUE NORTH – BILLINGS, MT 59101

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Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
Montana Highway Patrol	X	Baum, Craig	No	
MSSC		Roadifer, Greg	No	8
		Stulc, Arron	No	10
MSU-Billings – Risk Manager		Aamold, Christy	No	1
MSU-Billings –Police		Davis, Adam		1
		Forshee, Scott		1
Montana Prescribed Fire Service		Bushey, Chuck		
Montana Rail Link		Turner, Mark		20
Montana Sulphur & Chemical		DeHart, Mark	No	
Montana Women's Prison	X	Paul, Bob		3
		Hosa, Tim		3
National Weather Service		Frieders, Thomas		
		Meier, Keith		
PPC-Montana		Wells, Jon	No	130
PPL-Montana		Beckman, Lee		2
		Broadie, Chris		2
		Clark, Ross		2
		Kimmet, Ken		2
		Magnuson, Chris		1
Phillips 66		Adelman, Ben		2
		Fawcett, Bill	No	1
			No	2
Phillips 66 Pipeline	X	Omsberg, Ron	No	
Rimrock Foundation		Eckenroad, Jim	No	1
Riverstone Health			Yes	2
	X	Neill, Greg	Yes	2
		Schneeman, Barbara		
		Staton, Jennifer	Yes	2
SM Energy		Sutherland, Jeniffer	No	1
		Tengberg, Kim	No	1
Salvation Army		Jackson, Kevin (Maj)	No	2
St. Andrew Presbyterian		Russell, Aline	No	9
St. John's Lutheran Ministries/Disaster Response		Burgess, Kent		
		Mamweiler, Mike		
	X	Wilkerson, Rob		6

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St. Vincent Healthcare		Janskovitch, Tony		
	X	Mahoney, Jason		
		Olivas, Adam		
		Wofford, Terri		2
Stillwater Billings Clinic		Davey, Scott	Yes	100
		Grim, Jill	Yes	100
Sysco Food Service		Kelly, Chuck		4
		Lough, Bob		4
US Marshal's Service		Ostermiller, Rod		
		Rash, Carol	Yes	2
United States Postal Service		Haight, Rae Ann	Yes	1
United Properties		Newell, Danna	No	
US Water Rescue Dive Team		Harper, Oren	No	1
		Weinreis, Shane	No	4
United Way Volunteer Center	X	Sanderson, Pam	No	2
		Mackey, Chris		2
YARES, Radio Club		Bikle, Chuck	No	6
		Glass, Ron	No	6
Yellowstone Art Museum		Peterson, Robyn		1
Yellowstone County DES	X	Shoemaker, Brad		
		Oberg, Linda		
Yellowstone County Fuel Mitigation		Bushey, Chuck	No	2
Yellowstone County GIS		Luppen, Janelle		
Yellowstone Co – Sheriff		Linder, Mike		2
		Evans, Kevin		2
		Skillen, Shane		2
83 rd Civil Support Team (WMD)		Anderson, Shane	Yes	250
		Steichea, Jason	Yes	
GUEST:				
	24	TOTAL ATTENDANCE		

Health & Medical Advisory Group Minutes

May 27, 2016

10:00 – 12:00

St. Vincent Healthcare

1233 North 30th Street

Marillac Hall – Madison/Jefferson Room

Introductions

Present:

Kim Bailey (RiverStone Health)
Shawn Hinz (RiverStone Health)
Greg Neill (RiverStone Health)
Jennifer Staton (RiverStone Health)
Jerry Jacobs (YARES)
Brian Hansen (AMR)

Brad Shoemaker (Yellowstone DES)
Kirsten Douglas (Billings Clinic)
Stephanie Hanser (Carbon County Public Health)
Janet Trethaway (MT DPHHS, EMS/TS)
Jason Mahoney (St. Vincent Healthcare)

Minutes from previous meeting

Previous meeting minutes approved as distributed.

Round Table Organizational Reports

St. Vincent Healthcare (SVH) Emergency Management

SCL Health has been working hard to expand its emergency management capabilities at the hospital system level, and work is occurring on multiple fronts. Active Shooter, Plain Language Emergency Announcements, Emergency Communications and Workplace Violence are the primary topics.

SVH will stand up its POD on Monday, June 13th from 07:00 to 11:00 as part of COYOTE 2016. A HERT class is scheduled for June 7th 08:00-17:00, and LEPC members are invited to participate. SVH's HERT will stand up sometime during COYOTE week as well.

SVH has multiple construction projects in progress, and more are in the final planning stages. The ICU and OR will be remodeled and expanded. As part of the ICU project, the present diesel storage tanks will have to be moved. They will be replaced with two 20,000-gallon storage tanks that should provide the capability to run generators and boilers for at least 96 hours.

St. Vincent Healthcare Infection Control

Influenza	42
Campylobacter	2
Cryptosporidium	1
Lyme AB	1
Rocky MTN Spotted fever	1
Salmonella species	4
Rabies Vaccine	3

Yellowstone Amateur Radio Emergency Services (YARES)

YARES is a first responder group during severe weather, and members of the group responded during the recent hail storm. YARES storm spotter reports were the first live information fed to the National Weather Service.

Carbon County Public Health (CCPH)

Stephanie Hanser is a newly licensed amateur radio operator, and she is presently looking for a radio to have available as a means of redundant communication. CCPH is still working to delineate itself as a separate entity from Beartooth Billings Clinic. Roberta is working to plan a seatbelt campaign.

Yellowstone County DES

Since Brad was brand new to his position when budgets were due, next year's budget will look a lot like this year's. But Brad is developing a budget for the following year that will look drastically different than the present one.

DES sees a need for a more comprehensive, county-wide EMS transport service. This could mean an expanded contract with AMR or buying ambulances for rural areas, which has the support of the rural fire chiefs.

Lockwood Fire has been gifted four acres on the north end of Lockwood right off of Hwy 87E. The gift was specifically intended for an interagency training center, and Lockwood Fire has partial funding to build the building. DES is interested in partnering with Lockwood Fire to include a new EOC in the proposed building. The county finance department is on board, and "low to mid six figures" funding may be available. DES is working with Big Sky Economic Development on the idea.

AMR

AMR is busy hiring staff to prepare for what will undoubtedly be a busy summer.

RiverStone Health Emergency Management

Jenn has already started populating an After Action Report for COYOTE 2016. The tabletop exercise for first responders who would be responding to the abandoned crop duster plane is scheduled for June 13th from 13:00-15:00. Interagency communication will be a major focus of the exercise, and all LEPC members are invited to attend.

Tuesday, June 14th will be a communications day for RiverStone. They will practice and test the chain of command from RiverStone Health to DES to the State of Montana to the CDC in order to activate the Strategic National Stockpile.

RiverStone recently secured Board approval for the Isolation and Quarantine Plan for Yellowstone County.

RiverStone has been approved for an AmeriCorps Volunteer for a year. The volunteer specializes in adolescent mental health first aid, and will be working through the Montana Area Health Education Center. Shawn hopes to leverage the volunteer's specialization to reinstate the Psychological First Aid committee.

RiverStone Health Infection Control

RiverStone is seeing sporadic Campylobacter.

A number of E coli cases have been investigated. Three cases were in members of the same family. Two other cases included a food service worker who was kept from work for the recommended period. None of the local E coli cases match with the events throughout the country.

A few cases of Giardia have been noted, and they are common this time of year.

Two cases of Haemophilus Influenza have been reported.

Cases of acute Hepatitis C are on the rise both within Yellowstone County and at the state level. One unfortunate case was in an infant who had a positive viral load test.

One case of Malaria was investigated, and the person was found to have travelled abroad without normal prophylaxis.

An outbreak of Salmonella from a hatchery in Iowa has sickened over 300 people across the country. Montana has seven cases, and Yellowstone County has reported two of those.

Two cases of Strep Pneumonia have been reported.

Flu numbers are declining, but Influenza B is still the primary strain circulating. 445 cases have been reported, and there were 95 flu-related hospitalizations.

Billings Clinic Infection Control

1. Report includes confirmed reportable diseases for Hospitalized Inpatients from March 18 – May 27, 2016.
2. 15 cases of viral hepatitis.
 - a. All 15 cases were Hepatitis C
3. Influenza hospitalizations: 32
 - a. Type A: 22 cases
 - b. Type B: 9 cases
 - c. One case clinically diagnosed

Old Business

Sharps management

No update.

Plan Updates

A planning group headed by Brad Shoemaker is presently looking at a new format for county plans, and Brad asked that HMAG not begin work on medically-related plans until the new format is finalized. Work should be able to start in August or September.

Bed bugs

Dr. Laurie Kerzicnik's presentation was quite good, and participating agencies were very appreciative of her time. So far, RiverStone has received one request for identification of bed bugs.

The United Way has secured a \$6,000 grant for a heat package that will be stored at Head Start. The unit can be checked out to facilities that need it to eradicate bed bugs.

Zika Virus

RiverStone reports that some Zika testing recommendations are changing. The state lab is working towards approval to run Zika tests which should cut turnaround time dramatically from the long waits seen presently when sending samples to the CDC. Not all requests for Zika testing are approved. RiverStone Health works with DPHHS to review and approve or deny testing requests. So far, two testing requests have been refused. There have been no positive cases of Zika in Yellowstone County so far.

The federal government has released grant funding surrounding Zika, but Montana has been excluded from the grant as we do not have either of the two known strains of mosquitos that carry the virus.

Cardiac Ready Presentation

Janet Trethaway from the Montana Department of Public Health and Human Services, EMS and Trauma Services Section presented on the Cardiac Ready program.

Thanks to grant funds from the Helmsley Charitable Trust, DPHHS has been able to provide LUCAS 2 CPR units to hospitals and EMS agencies across the state. The devices came with extensive training, and a number of saves have already been documented using the new equipment.

The program also supports cardiac arrest preparedness in Montana communities. The Cardiac Ready Communities Initiative challenges communities to train and prepare to treat cardiac arrest in a rapid and efficient manner in order to save lives.

More information on the program can be found at:

<https://dphhs.mt.gov/publichealth/EMSTS/cardiaready>

Next HMAG Meeting

July 22, 2016 at St. Vincent Healthcare