

MINUTES

MAY 14, 2015

	The meeting was called to order @ 1:10 p.m. by Joe Marcotte																											
INTRODUCTIONS																												
AGENDA ITEMS	DISCUSSION		ACTION STEPS / FUTURE EVENTS																									
MINUTES	Minutes of the previous were approved as distributed. [Bikle / Mahoney]																											
FINANCIAL REPORT	<p><u>QUARTERLY FINANCIAL REPORT</u> [DUANE WINSLOW] Financial Reports are given quarterly: March, June, September, December</p> <table border="1"> <thead> <tr> <th></th> <th>Opening Balance</th> <th>Debits</th> <th>Credits</th> <th>Ending Balance</th> </tr> </thead> <tbody> <tr> <td></td> <td>\$25,563.54</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2014 Safety Conf Share</td> <td></td> <td></td> <td>\$1,416.15</td> <td></td> </tr> <tr> <td>DPC Donation</td> <td></td> <td></td> <td>250.00</td> <td></td> </tr> <tr> <td>General Ledger Total</td> <td></td> <td></td> <td></td> <td>\$27,229.69</td> </tr> </tbody> </table>			Opening Balance	Debits	Credits	Ending Balance		\$25,563.54				2014 Safety Conf Share			\$1,416.15		DPC Donation			250.00		General Ledger Total				\$27,229.69	Next Report Due: June, 2015
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COMMITTEE REPORTS																												
	<p><u>EXERCISE DESIGN COMMITTEE:</u> [JEFF ASHWORTH, CHAIR]</p> <p><u>FORMIDABLE FOOTPRINT EXERCISE SCHEDULE: 2014-2015</u></p> <table border="1"> <thead> <tr> <th>Exercise Date</th> <th>Scenario</th> <th></th> </tr> </thead> <tbody> <tr> <td>MAY 30, 2015</td> <td>INFLUENZA PANDEMIC</td> <td rowspan="2">Separate registration is required to participate in each exercise. Individual participant registration CLOSES at 9:00AM ET on the day prior to the exercise.</td> </tr> <tr> <td>JUN 27, 2015</td> <td>HURRICANE</td> </tr> <tr> <td>JUL 25, 2015</td> <td>SOLAR STORM</td> <td rowspan="2">To ensure that all participants receive important situational awareness materials prior to the exercise as well as a Certificate of Participation at the conclusion of the exercise everyone participating in an exercise will need to register.</td> </tr> <tr> <td>AUG 29, 2015</td> <td>FLOOD</td> </tr> <tr> <td>SEPT 26, 2015</td> <td>WILDFIRE</td> <td rowspan="3">If an individual is not registered they will not receive important e-mailed materials designed to ensure their participation in the exercise is successful.</td> </tr> <tr> <td>OCT 31, 2015</td> <td>TORNADO</td> </tr> <tr> <td>JAN 30, 2016</td> <td>EARTHQUAKE</td> </tr> </tbody> </table> <p>Here is the main website for the monthly series of Formidable Footprint exercises. http://www.drc-group.com/project/footprint.html</p>		Exercise Date	Scenario		MAY 30, 2015	INFLUENZA PANDEMIC	Separate registration is required to participate in each exercise. Individual participant registration CLOSES at 9:00AM ET on the day prior to the exercise.	JUN 27, 2015	HURRICANE	JUL 25, 2015	SOLAR STORM	To ensure that all participants receive important situational awareness materials prior to the exercise as well as a Certificate of Participation at the conclusion of the exercise everyone participating in an exercise will need to register.	AUG 29, 2015	FLOOD	SEPT 26, 2015	WILDFIRE	If an individual is not registered they will not receive important e-mailed materials designed to ensure their participation in the exercise is successful.	OCT 31, 2015	TORNADO	JAN 30, 2016	EARTHQUAKE	<p>NEXT EXERCISE DESIGN MEETING:</p> <p>May 26 10:00-11:00 a.m.</p> <p>4th Floor/Conf Room Billings Clinic Cancer Center</p>					
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LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

COMMITTEE REPORTS		ACTION STEPS / FUTURE EVENTS
	<p><u>MAY 6: FAMILY ASSISTANCE TABLE TOP EXERCISE: MANSFIELD CENTER – 1:00 – 5:00 P.M.</u> <u>FACILITATED BY CHARLIE HANSON</u> Scenario for this table top exercise was what to do in the aftermath of a tornado striking a Billings neighborhood resulting in 1800+ homeless, 150+ injured.</p>	
	<p><u>MAY 13TH @ 9AM – AIRPORT TABLETOP – BOMB THREAT ON INCOMING FLIGHT.</u> Airport Operations Center. Approximately 40-50 people attended. The Exercise focused on the after emergency response plan. Pre-planned staging area locations, communication between Police and FBI.</p>	
	<p><u>JUNE 18: FEMA VIRTUAL TABLE TOP EXERCISE @ RIVERSTONE HEALTH – 10:00 A.M. – 2:00 P.M.</u> <u>FACILITATED BY CHARLIE HANSON.</u> Lunch will be provided.</p>	
	<p><u>SEPTEMBER 17: BILLINGS FIRE / REGIONAL HAZMAT TEAM & 83RD CST MASS DECON EXERCISE</u> Preliminary plans include a mass decon at the Montana Pavilion with approximately 50-100 volunteers participating.</p>	
	<p><u>ST. VINCENT – ACTIVE SHOOTER EXERCISE.</u> Still in the planning stages.</p>	
	<p><u>OPERATION COYOTE 2016:</u> P.O.D. (Point of Dispensing) Exercise runs in real time. Planning meetings are the 4th Tuesday of each month.</p>	
	<p><u>GRANTS COMMITTEE</u> [DIANNE LEHM, CHAIR] Fuels Mitigation Grant: Contracts are being executed.</p> <p>REMINDER: If you want help with grants, please forward your agency's needs to Dianne. Having this information will help her identify grant funding. Contact: Dianne Lehm, lehm@bigskyeda.org</p>	<p>Dianne Lehm lehm@bigskyeda.org</p>
	<p><u>CAER/CITIZENS CORPS</u> [PAM SANDERSON] CAER committee did not meet this month.</p> <p>Pam will be out of town and has asked if there are volunteers who can set-up and/or monitor the booth at the Billings Clinic Health/Safety Fair on June 2nd. Set-up begins @ 7:30 a.m. and the event runs 8:00 a.m. – 5:00 p.m.</p> <p>Contact Pam @ (406) 272-8510 or pam.sanderson@unitedway.org if you would like to help out.</p>	
	<p><u>HEALTH & MEDICAL ADVISORY GROUP (HMAG)</u> [GREG NEIL] Next project is to start reviewing Emergency Operation Plans. They will begin with the medical portion of the Yellowstone County E.O.P.</p> <p>Health and Medical Advisory Group will NOT be meeting next Friday, May 22nd. Instead, we will push the meeting back by one week and meet Friday, May 29th from 10am-12pm at RiverStone Health.</p>	<p>NEXT MEETING: May 29th 10:00-Noon</p>
COMMITTEE REPORTS	<p><u>CRISIS COMMUNICATIONS SUB-COMMITTEE:</u> [NO COMMITTEE CHAIR IDENTIFIED.] The Crisis Communications Sub-Committee did not meet this month.</p>	
	<p><u>COMMUNICATIONS SUB-COMMITTEE:</u> [JASON MAHONEY] Jason reported that the Committee did not meet this month. A new date & time for the meeting should be identified by next month.</p>	

	<p><u>TRAINING SUB-COMMITTEE:</u> [GREG NEILL] Training opportunities are being forwarded via email as they become available.</p>	
<p>OLD BUSINESS</p>		
<p>NEW BUSINESS</p>	<p><u>STRATEGIC NATIONAL STOCKPILE PLAN REVIEW:</u> GREG NEILL Just a quick update on the combined Carbon and Yellowstone County Strategic National Stockpile Plan.</p> <p>We continue to have exercises and each exercise has an after action review that helps bolster the effectiveness of the plan. Presently there are no major changes to the plan. Our biggest challenge for the upcoming years is to revisit each one of the Points of Dispensing (POD) sites security plan.</p> <p>One item that is noteworthy is that the Emergency Preparedness Coordinator in Carbon County has resigned. At this time, the State, Carbon County Public Health and the Commissioners are deciding on a path forward. Until any decisions are made we are moving forward status Quo from all the previous years.</p> <p>A brief power point presentation on what the Strategic National Stockpile is and some other information was emailed to LEPC members. The actual locations of the potential PODs have been added.</p> <p>The following MOTION was made and approved <i>To approve the Strategic National Stockpile Plan (formerly the Emergency Medical Countermeasures Plan). Unanimous</i></p> <p>If you have any questions about the plan please contact Greg at Gregory.nei@riverstonehealth.org or call him at 406-697-5303.</p>	
<p>OTHER BUSINESS</p>	<p><u>AMERICAN RED CROSS VOLUNTEER TRAINING: MAY 16 10:00 A.M. – 1:00 P.M. – ROCKY MTN COLLEGE COMPUTER LAB BUILDING.</u></p> <p>The American Red Cross of Montana will offer a training workshop for new volunteers interested in helping out with disaster response during the upcoming wildfire season.</p> <p>The training is from 10 a.m. through 1 p.m. Saturday, May 16th in the Computer Lab Building at Rocky Mountain College, 1511 Poly Drive.</p> <p>Space is limited. Call Abbra Firman, Disaster Program Manager, at 800-272-6668 for more information or to register.</p>	

Next LEPC meeting is scheduled for JUNE 11, 2015 @ 1:30 p.m.

Meeting Adjourned: 2:00 p.m.

ATTENDANCE RECORD – MAY 14, 2015 MEETING

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
Advanced Care Hospital	X	Copeman, Chuck	No	15
Alternatives, Inc.	X	Clark, Shawna	No	1
American Medical Response	X	Gurchiek, Lyndy	No	5
	X	Hansen, Brian	No	5
		Pulver, Greg	No	5
American Red Cross	X	Firman, Abra	No	1
		Washburn, Jill	No	1
Big Sky EDA – Project Impact		Lehm, Dianne	No	5
	X	Patrick Klugman	No	1
Billings, City of – Airport		Barry, Tom		2
		Brown, Jeff		2
		Brumfield, Chase		2
Billings, City of – Airport Fire		Glancy, Mike	No	1
Billings, City of – Fire		Dextras, Paul	No	1
	X	Gibson, Kathy	No	2
		Hoppel, Matt	No	2
		Larson, Terry	No	5
	X	Rash, William	No	2
Billings, City of – Police		Harper, R.D.		5
Billings, City of - Public Works		Krizek, Boris		3
Billings, City Public Works – Water	X	Workman, Gary	No	3
Billings, City/County Planning		Friday, Wyeth	Yes	5
Billings Clinic		Hoy, Patrick		5
		Marcotte, Joe		5
Billings, Public Schools		Pearce, Cyndi	No	3
Brenntag Pacific, Inc.		Gold, Nick	No	15
BusinessWatch Montana		Cox, Meridith	No	
Carbon County Public Health/Beartooth Blgs Clinic		Anderson, Nathan		65
CHS Pipelines & Terminals– Laurel		Kimble, Brad	No	30
		Lowe, Russ (Retired)		
		Phillips, Joey	No	30
CHS Refinery – Laurel	x	Metzger, Keith		30
County Water District of Blgs Heights		Nieskens, Duke	No	3
	X	Brookshire, Peyton	No	3

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DPC		Rosh, Ron	No	
DXP		Ashworth, Jeff	No	1
ExxonMobil Pipeline		Montgomery, Jeb	N	4.5
		Vokral, James	No	4.5
ExxonMobil Refinery		Drain, Kelly	No	3
FBI		Burrows, Travis	Yes	1
FBI		Stewart, Michele	Yes	1
FBI		Walter, Brandon	Yes	1
Faith Chapel		Bragg, Christie		
Head Start Inc.		Widdicombe, Dawn		2
HOPE [Animal Assisted Crisis Response] Dogs		Findley, Lyn	No	4
		Schlitz, Harry		
Industrial Communications		Miller, Thomas	No	5
Industrial Communications		Reay, Aaron	No	5
Laurel, City of	X	Kolstad, Keith	No	30
Laurel, City of		Markegard, Kurt	No	30
Laurel, City of – Fire Department				
Laurel, City of - Police Department		Musson, Rick	No	30
Laurel Public Schools		Bronk, Tim	Yes	30
Laurel Public Schools		Reiter, Scott	Yes	
Lockwood Fire Dept		Staley, John	No	7
Lockwood Fire Dept		Smart-Madler, Delet	No	7
Lockwood Water & Sewer		Woods, Woody		7
Loveland Products		Grassel, Diana		
		Frickle, Melanie		
		Williams, Michael		
MT Dept of Livestock		Szymanski, Tahnee		
MT Dist. V DES Rep.		Hanson, Charlie	Yes	5
Montana Highway Patrol		Baum, Craig	No	
MSSC		Roadifer, Greg	No	8
		Stulc, Aaron		2
MSU-Billings – Risk Manager		Aamold, Christy	No	1

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MSU-Billings –Police		Davis, Adam		1
		Forshee, Scott		1
Montana Rail Link		Turner, Mark		20
Montana Sulphur & Chemical		DeHart, Mark	No	
Montana Women's Prison	X	Paul, Bob		3
National Weather Service		Frieders, Thomas		
		Meier, Keith		
PPC-Montana		Wells, Jon	No	130
PPL-Montana		Beckman, Lee		2
		Broadie, Chris		2
		Clark, Ross		2
		Kimmet, Ken		2
		Magnuson, Chris		1
Phillips 66		Adelman, Ben		2
		Fawcett, Bill	No	1
		Moser, Justin		
		Taylor, Susan	No	1
Phillips 66 Pipeline	X	Harmon, Jeff	No	
Rimrock Foundation		Eckenroad, Jim	No	1
Riverstone Health		Matich, Matt	Yes	2
	X	Neill, Greg	Yes	2
		Schneeman, Barbara		
		Bailey, Kim	Yes	2
Salvation Army		Jackson, Kevin (Maj)	No	2
St. Andrew Presbyterian		Russell, Aline	No	9
St. John's Lutheran Ministries/Disaster Response		Burgess, Kent		
	X	Wilkerson, Rob		6
St. Vincent Healthcare		Dugan, Bill		1
		Janskovitch, Tony		
	X	Mahoney, Jason		
		Olivas, Adam	No	
	Wofford, Terri		2	
Stillwater Billings Clinic		Davey, Scott	Yes	100
		Grim, Jill	Yes	100
Sysco Food Service		Kelly, Chuck		4
		Lough, Bob		4

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US Marshal's Service		Ostermiller, Rod		
		Rash, Carol	Yes	2
UP EPA, Region 8		Merritt, Steven	Yes	440
US EPA		Myers, Craig	Yes	400
United States Postal Service		Haight, Rae Ann	Yes	1
United Properties		Newell, Danna	No	
US Water Rescue Dive Team		Harper, Oren	No	1
		Weinreis, Shane	No	4
United Way Volunteer Center	X	Sanderson, Pam	No	2
YARES, Radio Club		Bikle, Chuck	No	6
		Glass, Ron	No	6
Yellowstone County DES		Oberg, Linda		3
	X	Winslow, Duane		1
Yellowstone County Fuel Mitigation		Bushey, Chuck	No	2
Yellowstone County GIS		Luppen, Janelle		
Yellowstone Co – Sheriff	X	Siegle, Tim		
	X	Skillen, Shane		2
		Wallis, Vince		
83 rd Civil Support Team (WMD)		Anderson, Shane	Yes	
		Steichea, Jason	Yes	
			Yes	250
			Yes	250
GUEST:				
Red Cross	X	Diane Wright	No	210
	22	TOTAL ATTENDANCE		