

MINUTES

AUGUST 13, 2015

	The meeting was called to order @ 1:00 p.m.																															
INTRODUCTIONS																																
AGENDA ITEMS	DISCUSSION	ACTION STEPS / FUTURE EVENTS																														
MINUTES	Minutes of the previous were approved as distributed. []																															
FINANCIAL REPORT	<p>QUARTERLY FINANCIAL REPORT [DUANE WINSLOW] Financial Reports are given quarterly: March, June, September, December</p> <table border="1"> <thead> <tr> <th></th> <th>Opening Balance</th> <th>Debits</th> <th>Credits</th> <th>Ending Balance</th> </tr> </thead> <tbody> <tr> <td></td> <td>\$25,563.54</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Opening Balance	Debits	Credits	Ending Balance		\$25,563.54																								Next Report Due: Sept, 2015
	Opening Balance	Debits	Credits	Ending Balance																												
	\$25,563.54																															
COMMITTEE REPORTS																																
	<p>EXERCISE DESIGN COMMITTEE: [JEFF ASHWORTH, CHAIR]</p> <p>FORMIDABLE FOOTPRINT EXERCISE SCHEDULE:</p> <table border="1"> <thead> <tr> <th>Exercise Date</th> <th>Scenario</th> <th></th> </tr> </thead> <tbody> <tr> <td>AUG 29, 2015</td> <td>FLOOD</td> <td rowspan="2">Separate registration is required to participate in each exercise. Individual participant registration CLOSES at 9:00AM ET on the day prior to the exercise.</td> </tr> <tr> <td>SEPT 26, 2015</td> <td>WILDFIRE</td> </tr> <tr> <td>OCT 31, 2015</td> <td>TORNADO</td> <td rowspan="2">To ensure that all participants receive important situational awareness materials prior to the exercise as well as a Certificate of Participation at the conclusion of the exercise everyone participating in an exercise will need to register.</td> </tr> <tr> <td>JAN 30, 2016</td> <td>EARTHQUAKE</td> </tr> <tr> <td></td> <td></td> <td>If an individual is not registered they will not receive important e-mailed materials designed to ensure their participation in the exercise is successful.</td> </tr> </tbody> </table> <p>Here is the main website for the monthly series of Formidable Footprint exercises. http://www.drc-group.com/project/footprint.html</p>	Exercise Date	Scenario		AUG 29, 2015	FLOOD	Separate registration is required to participate in each exercise. Individual participant registration CLOSES at 9:00AM ET on the day prior to the exercise.	SEPT 26, 2015	WILDFIRE	OCT 31, 2015	TORNADO	To ensure that all participants receive important situational awareness materials prior to the exercise as well as a Certificate of Participation at the conclusion of the exercise everyone participating in an exercise will need to register.	JAN 30, 2016	EARTHQUAKE			If an individual is not registered they will not receive important e-mailed materials designed to ensure their participation in the exercise is successful.	<p>NEXT EXERCISE DESIGN MEETING:</p> <p>August 25 10:00-11:00 a.m.</p> <p>4th Floor/Conf Room Billings Clinic Cancer Center</p>														
Exercise Date	Scenario																															
AUG 29, 2015	FLOOD	Separate registration is required to participate in each exercise. Individual participant registration CLOSES at 9:00AM ET on the day prior to the exercise.																														
SEPT 26, 2015	WILDFIRE																															
OCT 31, 2015	TORNADO	To ensure that all participants receive important situational awareness materials prior to the exercise as well as a Certificate of Participation at the conclusion of the exercise everyone participating in an exercise will need to register.																														
JAN 30, 2016	EARTHQUAKE																															
		If an individual is not registered they will not receive important e-mailed materials designed to ensure their participation in the exercise is successful.																														
	<p>AFTER ACTION REPORT: FAMILY ASSISTANCE TABLE-TOP. Charlie Hanson reported that he has received no responses and/or feedback on the After Action Report on the Family Assistance Table-Top Exercise from the LEPC membership. The assumption is that all is well and the action plan recommendations will be put into effect.</p>																															

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

COMMITTEE REPORTS		ACTION STEPS / FUTURE EVENTS
	<p><u>OPERATION COYOTE 2016:</u> RiverStone Health will be one of the key players in the 2016 Coyote Exercise. This P.O.D. (Point of Dispensing) exercise will run in real time and require extensive planning and involvement by all LEPC Agencies. Exercise Design Planning meetings are the 4th Tuesday of each month. All are welcome.</p>	
	<p><u>ACTIVE SHOOTER EXERCISE [PLANNING STAGES ONLY]</u> Jeff reported that work on a full scale exercise is in the planning stages. The preparation for this type of exercise is both extensive and challenging. A table-top exercise will be the 1st stage with a location large enough to host the event.</p>	
	<p><u>GRANTS COMMITTEE</u> [DIANNE LEHM, CHAIR] Dianne reported that contracts are being executed and Dianne reported that they had expected to have them completed by the end of July with the work commencing early Fall, 2015. However, the current fire season is delaying some meetings.</p> <p>REMINDER: If you want help with grants, please forward your agency's equipment needs to Dianne. Having this information will help her identify grant funding. Contact: Dianne Lehm, lehm@bigskyeda.org</p>	<p>Dianne Lehm lehm@bigskyeda.org</p>
	<p><u>CAER/CITIZENS CORPS</u> [PAM SANDERSON] No report from Pam this month, however, she said in an email that she would have a report for July / August for the September meeting.</p>	
	<p><u>HEALTH & MEDICAL ADVISORY GROUP (HMAG)</u> [GREG NEIL] Next Meeting: Aug 14th</p>	
COMMITTEE REPORTS	<p><u>CONFERENCE SUB-COMMITTEE:</u> Joe reported that Paul Hutter will not be involved with the next conference. 2016 Conference dates are: March 7-9 @ the Northern Hotel. Please forward any training or track ideas to him because planning for next year is already underway. Joe reported that 2/3 of the speaker slots have been filled.</p>	
	<p><u>CRISIS COMMUNICATIONS SUB-COMMITTEE:</u> [NO COMMITTEE CHAIR IDENTIFIED.] Nothing new to report.</p>	
	<p><u>COMMUNICATIONS SUB-COMMITTEE:</u> [JASON MAHONEY] No report.</p>	
	<p><u>TRAINING SUB-COMMITTEE:</u> [GREG NEILL] Greg reported that while there are a number of training opportunities, none are being held locally. He stated that he will continue to forward future training notices via email as they become available.</p>	
OLD BUSINESS		
NEW BUSINESS		
OTHER BUSINESS		
<i>Ystn County</i>	Ystn County Stage 1 Fire Restrictions are in force.	
<i>Weather Service</i>	Hot thru the end of the week. Expecting a cold front to move in sometime late Saturday night	

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

<i>RiverStone Health</i>	Cases of whopping cough are being reported in Yellowstone County. Nothing on any reported or confirmed cases of west Nile.	
<i>Hope Dogs</i>	Kudo's to Tom 2 Nat'l Weather service for providing assistance teams with weather updates when planning team deployments to other regions.	
<i>MT DES</i>	Meeting in Red Lodge/Regional Response Team discussion	
<i>Women's Prison</i>	MT State Radio System Status. General consensus of LEPC agencies is that this is pretty much dead. Ystn County was able to get three tower sites during the course of the project; however the trunked system and microwave network projects were put on hold – indefinitely.	
	Social Media's impact upon events. Case in point – the incident in China. The event was seen almost world-wide before emergency responders had even arrived on scene.	

Next LEPC meeting is scheduled for September 10, 2015 @ 1:30 p.m.

Meeting Adjourned: 2:05 p.m. [Neil/Paul]

REMINDER: Your faithful scribe will not be at the September 10th meeting.

ATTENDANCE RECORD – AUGUST 13, 2015 MEETING

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
Advanced Care Hospital	X	Copeman, Chuck	No	15
Alternatives, Inc.		Clark, Shawna	No	1
American Medical Response	X	Gurchiek, Lyndy	No	5
		Hansen, Brian	No	5
American Red Cross		Firman, Abra	No	1
		Washburn, Jill	No	1
Big Sky EDA – Project Impact	X	Lehm, Dianne	No	5
		Patrick Klugman	No	1
Billings, City of – Airport		Barry, Tom		2
		Brown, Jeff		2
		Brumfield, Chase		2
Billings, City of – Airport Fire	X	Glancy, Mike	No	1
Billings, City of – Fire		Dextras, Paul	No	1
	X	Gibson, Kathy	No	2
	X	Hoppel, Matt	No	2
		Larson, Terry	No	5
		Rash, William	No	2
Billings, City of – Police	X	Harper, R.D.		5
Billings, City of - Public Works		Krizek, Boris		3
Billings, City Public Works – Water	X	Workman, Gary	No	3
Billings, City/County Planning		Friday, Wyeth	Yes	5
Billings Clinic		Hoy, Patrick		5
	X	Marcotte, Joe		5
Billings, Public Schools		Pearce, Cyndi	No	3
Brenntag Pacific, Inc.		Gold, Nick	No	15
BusinessWatch Montana		Cox, Meridith	No	
Carbon County Public Health/Beartooth Blgs Clinic		Anderson, Nathan		65
CHS Pipelines & Terminals– Laurel		Kimble, Brad	No	30
		Lowe, Russ (Retired)		
		Phillips, Joey	No	30
CHS Refinery – Laurel	X	Metzger, Keith		30
County Water District of Blgs Heights		Nieskens, Duke	No	3
		Brookshire, Peyton	No	3

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
DHS		Middlebrook, Randy		
DPC		Rosh, Ron	No	
DXP	X	Ashworth, Jeff	No	1
ExxonMobil Pipeline		Montgomery, Jeb	N	4.5
	X	Vokral, James	No	4.5
ExxonMobil Refinery		Drain, Kelly	No	3
FBI		Burrows, Travis	Yes	1
FBI		Stewart, Michele	Yes	1
FBI		Walter, Brandon	Yes	1
Faith Chapel		Bragg, Christie		
HOPE [Animal Assisted Crisis Response] Dogs		Findley, Lyn	No	4
	X	Schlitz, Harry		
Industrial Communications		Miller, Thomas	No	5
Industrial Communications		Reay, Aaron	No	5
Laurel, City of		Kolstad, Keith	No	30
Laurel, City of		Markegard, Kurt	No	30
Laurel, City of – Fire Department				
Laurel, City of - Police Department		Musson, Rick	No	30
Laurel Public Schools		Bronk, Tim	Yes	30
Laurel Public Schools		Reiter, Scott	Yes	
Lockwood Fire Dept		Staley, John	No	7
			No	7
Lockwood Water & Sewer		Woods, Woody		7
Loveland Products		Grassel, Diana		
		Fricke, Melanie		
		Williams, Michael		
MT Dept of Livestock		Szymanski, Tahnee		
MT Dist. V DES Rep.	X	Hanson, Charlie	Yes	5
Montana Highway Patrol		Baum, Craig	No	
MSSC		Roadifer, Greg	No	8
		Stulc, Aaron		2
MSU-Billings – Risk Manager		Aamold, Christy	No	1

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
MSU-Billings –Police		Davis, Adam		1
		Forshee, Scott		1
Montana Prescribed Fire Service	X	Bushey, Chuck		
Montana Rail Link		Turner, Mark		20
Montana Sulphur & Chemical		DeHart, Mark	No	
Montana Women's Prison	X	Paul, Bob		3
National Weather Service	X	Frieders, Thomas		
		Meier, Keith		
PPC-Montana		Wells, Jon	No	130
PPL-Montana		Beckman, Lee		2
		Broadie, Chris		2
		Clark, Ross		2
		Kimmet, Ken		2
		Magnuson, Chris		1
Phillips 66		Adelman, Ben		2
		Fawcett, Bill	No	1
Phillips 66 Pipeline	X	Harmon, Jeff	No	
Rimrock Foundation		Eckenroad, Jim	No	1
Riverstone Health		Match, Matt	Yes	2
	X	Neill, Greg	Yes	2
		Schneeman, Barbara		
		Stanton, Jennifer	Yes	2
Salvation Army		Jackson, Kevin (Maj)	No	2
St. Andrew Presbyterian		Russell, Aline	No	9
St. John's Lutheran Ministries/Disaster Response		Burgess, Kent		
	X	Wilkerson, Rob		6
St. Vincent Healthcare		Dugan, Bill		1
		Janskovitch, Tony		
		Mahoney, Jason		
		Olivas, Adam	No	
		Wofford, Terri		2
Stillwater Billings Clinic		Davey, Scott	Yes	100
		Grim, Jill	Yes	100
Sysco Food Service		Kelly, Chuck		4
		Lough, Bob		4

LOCAL EMERGENCY PLANNING COMMITTEE

2305 8TH AVENUE NORTH – BILLINGS, MT 59101

JOE MARCOTTE, CHAIR

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
US Marshal's Service		Ostermiller, Rod		
		Rash, Carol	Yes	2
UP EPA, Region 8		Merritt, Steven	Yes	440
US EPA		Myers, Craig	Yes	400
United States Postal Service		Haight, Rae Ann	Yes	1
United Properties		Newell, Danna	No	
US Water Rescue Dive Team		Harper, Oren	No	1
		Weinreis, Shane	No	4
United Way Volunteer Center		Sanderson, Pam	No	2
YARES, Radio Club		Bikle, Chuck	No	6
		Glass, Ron	No	6
Yellowstone County DES				3
	X	Winslow, Duane		1
Yellowstone County Fuel Mitigation		Bushey, Chuck	No	2
Yellowstone County GIS		Luppen, Janelle		
Yellowstone Co – Sheriff		Siegle, Tim		
		Skillen, Shane		2
		Wallis, Vince		
83 rd Civil Support Team (WMD)		Anderson, Shane	Yes	
		Steichea, Jason	Yes	
			Yes	250
			Yes	250
GUEST:				
	x	ERIN ELLIS		
	22	TOTAL ATTENDANCE		